SHORT TERM LIMITED TENDER NOTICE

Limited Tenders are invited from reputed Agencies/parties for the supply of Approximately 306 nos. of steel racks as per the following specifications, for the storage of 2011 Census records at the Data Centre of this Directorate.

Material : Metal Shelving Racks (Adjustable type) made up of Mild Steel Sheets (C.R. Sheet) Grade ßOô

Dimension : 98 height x 45 width x 20 depth;

Thickness : Angle (35mm x 35 mm) of 2 mm (14 Gauze) & Shelf of 1 mm (20 Gauze);

Compartment: Six compartments (7 shelves) with clear space height of 15 (381 mm) in each compartment.

Each rack will contain minimum 36 boxes of dimension 19 x 14 x 7.5

Load bearing capacity of Shelve - > 100 Kg.

Load bearing capacity of Rack - > 850 Kg.

Interested parties may quote their lowest rate and the quotations be submitted to the under signed on or before 2 pm on 30.03.2011 through Regd. Post/By hand. Quotations should accompany a bid security of Rs. 40,000/- in the form of demand draft drawn in favour of the Director of Census Operations, Delhi payable at SBI, Delhi. Firms registered with the Central Purchase Organisation DGS & D is exempted from furnishing bid security along with the bids. Quotations will be opened at 3.00 pm on 30.03.2011 in the presence of the participating bidders.

The undersigned reserves the right to accept or reject any or all the tenders without assigning any reasons thereof.

If your quotation is accepted, the same will be on satisfaction of the following conditions.

01. Delivery must be made with in the stipulated time, for which requisitions will be sent to successful firm.
02. The items supplied must have the required quality and if the materials supplied do not conform to the quality standards or if damaged items are received the same will be rejected and the cost/loss of which will be born by the supplier himself.

03. Transportation, loading, unloading and installation charges will be paid by the firm.

04. The racks will be installed at the premises identified by this Directorate.

05. The payment of supplied items will be made only after verification of items supplied for quantity and quality standards.

06. The following items/documents have to be enclosed.
   i) Copy of income tax returns for 2007-08, 2008-09 (self attested)
   ii) Copy of sales tax, vat clearance certificate (self attested)
   iii) Self certification to the effect that the tenderer is not blacklisted by Central government

07. The Application form and other details is attached herewith.

08. Bid security of unsuccessful bidders will be returned within one month from the placement of supply orders and that of successful bidder will be returned within sixty days from the supply and installation of the racks.

Sd/-

Varsha Joshi, I.A.S
Director Census Operations, Delhi
TENDER FORM FOR SUPPLY OF STEEL RACKS

From,

…………………………………
…………………………………
…………………………………
…………………………………

To,

The Director of Census Operations, Delhi,
C-Wing, Ground Floor, Pushpa Bhawan,
New Delhi-110062.

Sub: Tender notice No…………………….. dated …………. for supply of Steel Racks.

Sir,

With reference to tender notice no…………………. dated …………. I/We hereby submit our bid for the supply of steel racks at the rate of Rs……….. (Rupees…………………………………………………………………………only) per Steel rack.

Earnest money of Rs.40,000/- (Rupees Twenty five thousand only) by means of Demand Draft bearing No……………….. dated …………. drawn in favour of the Director of Census Operations, Delhi encashable at State Bank of India, Delhi is enclosed herewith as desired.

I/we possess the experience of supplying racks to the following organization (please give the Name, Address and Phone Number of organisation)
………………………………………………………………………
………………………………………………………………………
………………………………………………………………………

The following items/documents are enclosed.

i) Copy of income tax returns for 2007-08, 2008-09 (self attested)

ii) Copy of sales tax, vat clearance certificate (self attested)

iii) Self certification to the effect that the tenderer is not blacklisted by Central government.

I/we am/are hereby agreed to follow-up the terms and conditions stipulated in the tender notice in case of fixing of our tender at the rates quoted above.

I/We hereby undertake that we are bound to obey the instructions/guidelines issued by the Census Department to this effect till completion of the work entrusted satisfactorily.

In case any loss sustained to Government in this regard from our part, I/We am/are liable to bear the entire cost.

Signature of Tenderer

Name and Address
(with phone no.)