



2021



भारत सरकार
Government of India

गृह मंत्रालय
Ministry of Home Affairs

जनगणना कार्य निदेशालय, पश्चिम बंगाल

Directorate of Census Operations, West Bengal

जनगणना भवन, आई.बी.- 199, सेक्टर-III, साल्ट लेक, कोलकाता-700106.

Janganana Bhawan, IB-199, Sector-III, Salt Lake, Kolkata -700106.

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पत्र संख्या/Letter No: D-14043/Estt/2018/Vol.I/1901

दिनांक/Date : 09-03-2023

**NOTICE INVITING QUOTATIONS FOR TRANSPORTATION OF CENSUS MATERIALS
FROM OUR GODOWN TO DCO, WEST BENGAL, SALT LAKE**

Sealed quotations are invited from reputed transporters/bidder for transporting of Census Materials from office Godown located at West Bengal state Warehousing Corporation, P.O.- Badu, Baristar Bagan, Madhyamgram, North 24 Parganas, West Bengal – 700128 to Directorate of Census Operations, West Bengal, IB- 199, Sector – III, Salt Lake, Kolkata - 700106. Rates for trucks of different capacities including loading and unloading (along with arranging the documents at receiving points) charges for the entire trip be mentioned in the attached proforma (Annexure I) .

The Quotation are to be reached to the Directorate of Census Operations, West Bengal, Janganana Bhawan, IB-199 Sector-III, Salt Lake city, Kolkata-700106 on or before 30.03.2023 upto 4.00 p.m.. An A/c Payee Demand Draft 5% of the Tender Value in favour of “Directorate of Census Operations, West Bengal” as Bid Security should be attached with the quotation which will be returned in due course without interest to unsuccessful bidders and will be retained for successful bidder as performance security which will be refunded after successful and satisfactory completion of the work. The transporter/bidder must have relevant papers in support of being a Registered transporters. If any successful Bidders denies supply as per their offered rate, Earnest Money Deposit (EMD) will be forfeited and action will be taken as Government of India Rules and Regulations. Each page of the rate Quotation must be sealed and signed by the Bidder. The Tender must be submitted in two Bidsystem.

Technical Bid:

To qualify the technical bid, following documents will be required (Photo Copy)

1. Registration No. :-
2. PAN/TAN and GST No. :-
3. A self-attested certificate specifying the firm has not been Black Listed by any Govt. Organization.
4. Quotation received after the specified date and time will not be entertained.
5. Self-attested Experience Certificate.

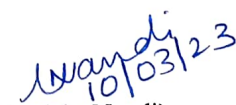
Financial Bid:

Rate per truck mentioning capacity of the truck, (including loading, unloading, and any other incidental expenses)	Rs.

The financial Bid will be considered only if the Bidder qualifies the Technical Bid.

Terms and Condition :-

1. The work to be executed between 9.00A.M. to 5.00P.M.
2. 80 nos. of steel racks are to be dismantled at Badu Godown and after carrying the same, these are to be installed with rack shoe at the respective floors of DCO, West Bengal, Salt Lake, along with materials.
3. This work/rates will remain valid for one year w.e.f. the date of acceptance of the offer and no enhancement of any charges in interim period will be entertained.
4. Sealed quotation are to be submitted in the office of the undersigned on all working days upto 4.00 P.M. on 30.03.2023.
5. The quotation shall be opened on 30.03.2023 at 4.30 P.M. before the Tender Committee, Directorate of Census Operations, West Bengal where all the vendors or their representatives may kindly make it convenient to be present.
6. The DCO, West Bengal reserves the right to accept or reject any quotation on any ground or without assigning any reasons whatsoever. Representative of the willing bidders are permitted to carrying necessary inspection at West Bengal State Warehousing Corporation, P.O.- Badu, Baristar Bagan, Madhyamgram, North 24 Parganas, West Bengal - 700128 during office hours on working days for their assessing the volume of amount to be transported.
7. No detention charges should be entertained for the entire period of shifting.
8. The bidder is responsible for any damage caused to the material/government property by him/her/it or his/her/its workers at the time of loading/unloading.
9. The bidder should quote price in Indian Currency only. The offered price must include all the services to be performed at dispatching point, during transportation and at the receiving points as indicated and all taxes etc.
10. Consortium or Sub – Contract is strictly prohibited.
11. Safe and timely transportation of the Census documents by road from West Bengal State Warehousing Corporation, P.O.-Badu, Baristar Bagan, Madhyamgram, North 24 Parganas, West Bengal – 700128 to Directorate of Census Operations, West Bengal, IB- 199, Sector – III, Salt Lake, Kolkata - 700106. Any other taxes en-route shall be borne by the contractor.
12. The workers deployed by the bidder/service provider shall be workers of the bidder/service provider for all purposes and the department shall have no relation / responsibility in respect of workers on any matter.
13. The successful bidder should comply with all statutory obligations.
14. In case of any breakdown of any truck etc. during duty it should be the responsibility of the /bidder transporter to provide a substitute vehicle, which is of similar make as replacement immediately along with loading and unloading charges maintaining safety and security of the Government documents.
15. The vehicle should fulfill the legal obligation prescribed by the State Transport Department. All requirement under various statutory laws must be complied with. Any default will be the liability of the bidder and this Department shall not be liable in any matter whatsoever, in case of any accident or any contingency and claim arising out from such incident, it shall be borne by the bidder and no claim whatsoever shall be borne by the Directorate of Census Operations, WB.


(Urmisha Nandi)
Deputy Director

Copy to

1. All members of Tender/purchase committee.
2. ORGI website www.censusindia.gov.in/tender - Smt. Aditi Goswami, S.I. Gr. II for necessary action.
3. Shri Binod Kumar, S.I. Gr. II - requested to upload in Office notice board.

FORMAT OF TENDER COMPLIANCE REPORT

To,

The Controlling Officer,
Directorate of Census Operations, West Bengal
Janganana Bhawan, IB-199, Sector-III,
Salt Lake City,
Kolkata – 700106.

Sub : - Regarding tender for providing “truck etc. for transportation of Census documents from West Bengal State Warehousing Corporation, Baristar Bagan, P.O.- Badu, Madhyamgram, North 24 Parganas, West Bengal – 700128 to Directorate of Census Operations, West Bengal, Janganana Bhawan, IB- 199, Sector – III, Salt Lake, Kolkata - 700106.

Dear Sir,

I have gone through the complete terms and conditions of the Tender for supply of Truck for transportation of Census materials from West Bengal State Warehousing Corporation, Badu Godown, Barrister Bagan, Madhyamgram, North 24 Parganas, West Bengal to Directorate of Census Operations, West Bengal, IB- 199, Sector – III, Salt Lake, Kolkata - 700106

Place :

Signature of Bidder

Date :

Name :

FORMAT FOR TECHNICAL BID

1	Name and address of the Bidder	
2	Telephone No. / Fax No. / Mobile No.	
3.	Website /e-mail address	
4	Permanent Account No. (PAN) (Enclose copy)	
5	The agency should be registered with GST certified copy of the registration (provide the proof of the same)	
6	Self certificate that the firm has not been blacklisted by any Central Government Department/PSUs/Banks etc.	

Place

Signature of the Bidder

Date

Name

ANNEXURE – 3

FORMAT FOR FINANCIAL BID

Quote for in Tender document and as per list. (Total Amount in words, Rupees

_____)

Place :

Signature of Bidder