



भारत सरकार  
Government of India

गृह मंत्रालय  
Ministry of Home Affairs

जनगणना कार्य निदेशालय, पश्चिम बंगाल

Directorate of Census Operations, West Bengal

जनगणना भवन, आई.बी.- 199, सेक्टर-III, साल्ट लेक, कोलकाता-700106.

Janganana Bhawan, IB-199, Sector-III, Salt Lake, Kolkata -700106.

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पत्र संख्या/Letter No:D-15024/Estt./2023/ 2432

दिनांक/Date: 12-01-2024

### NOTICE INVITING QUOTATIONS

Sealed quotations are hereby invited from reputed/Local Vendors/Co-operative Societies/Firms for recycle with refilling or refilling Ink-Cartridge Model 77A for official use. The period of quotation and the rates accepted by this office will remain valid and fixed for a period of one year from the date of acceptance of rates as per this office requirement.

The quotation are to be submitted in two bid system into seal envelope superscripting, "Technical Bid and Financial Bid" for recycle with refilling or refilling Ink-Cartridge Model 77A latest by 22-01-2024 up to 3.00 p.m. and quotation will be opened on the same day at 4.00 p.m. office in presence of bidders or their representatives.

The quotations are to be dropped in the "Tender Box" placed in the right-hand side of the office entrance at Ground Floor of Directorate of Census Operations, West Bengal, Janganana Bhawan, IB-199, Sector – III, Salt Lake City, Kolkata – 700106 or through speed post to be received on or before due date. If any successful bidder denies supplying as per their offered rate, action will be taken as per Government of India Rules & Regulations. Each page of the rate quotation must have sealed and signed of the bidder. Quotation received after the specified date and time will not be entertained.

The Directorate of Census Operations, West Bengal, however reserves the right to reject any or all quotations without assigning any reason thereof.

#### - : Technical Bid Criteria: -

1. Certified copy of PAN card shall be attached with the Bid document.
2. The agency should be registered with GST. Certified copy of the registration shall be attached with the Bid Document.

#### - : Financial Bid Criteria: -

Financial Bid will be considered if the Bidder qualifies the Technical Bid.

#### Terms & Conditions:-

- a) All tender documents and enclosures are to be signed and stamped.
- b) Recycle with refilling of refilling Ink-Cartridge Model 77A will be done within next 02 working days after ordering by this office.
- c) Payment will be released on submission of bill in triplicate after satisfactory repairing of the items as mentioned.

Signed by Urmisha Nandi

Date: 11-01-2024 18:10:41

(ऊर्मिषा नंदी)

(Urmisha Nandi)

उप निदेशक एवं कार्यालय अध्यक्ष

Deputy Director & HoO.

पत्र संख्या/Letter No:D-15024/Estt./2023/

दिनांक/Date: - 01 - 2024

Copy to :-

- 1.All members of Tender/purchase committee.
- 2.ORG I website [www.censusindia.gov.in/tender](http://www.censusindia.gov.in/tender).
- 3.Office notice board.
4. Shri Binod Kumar, S.I. Gr.II for uploading in e-office

Aparup Banerjee  
11.01.24  
(Aparup Banerjee)  
Assistant Director