



भारत सरकार
Government of India
गृह मंत्रालय

Ministry of Home Affairs

जनगणना कार्य निदेशालय, पश्चिम बंगाल

Directorate of Census Operations, West Bengal

जनगणना भवन, आई.बी.- 199, सेक्टर-III, साल्ट लेक, कोलकाता-700106.

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पत्र संख्या/Letter No:D.21014/7/Estt./2017/ 2183

दिनांक/Date: 04 .03.2021

NOTICE INVITING QUOTATIONS

Sealed quotations are hereby invited from reputed/Local Vendors/Co-operative Societies/Firms for repairing of tables and their accessories i.e. drawers, locks & keys, racks (Wooden), key board etc. items mentioned below for official use as per this office requirement strictly maintaining our specification of items.

The quotation are to be submitted in two bid system into seal envelope superscribing, “**Technical Bid and Financial Bid**” for repairing of tables and their accessories i.e. drawers, locks & keys, racks (Wooden), key board etc. Latest by 9th March, 2021 up to 3.00 p.m. and quotation will be opened on the same day at 4.00 p.m. office in presence of bidders or their representatives.

The quotations are to be dropped in the “Tender Box” placed in the right-hand side of the office entrance at Ground Floor of Directorate of Census Operations, West Bengal, Janganana Bhawan, IB-199.Sector – III, Salt Lake City, Kolkata – 700106 or through speed post to be received on or before due date. If any successful bidder denies supplying as per their offered rate, action will be taken as per Government of India Rules & Regulations. Each page of the rate quotation must have sealed and signed of the bidder. The Tender must be accompanied by the photo copies of the following. Quotation received after the specified date and time will not be entertained.

The Directorate of Census Operations, West Bengal, however reserves the right to reject any or all quotations without assigning any reason thereof.

Technical Bid Criteria:-

1. Certified copy of PAN card shall be attached with the Bid document.
2. The agency should be registered with GST Certified copy of the registration shall be attached with the Bid Document.

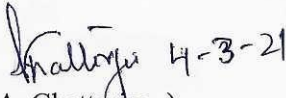
Financial Bid Criteria :-

Sl. No.	Particulars	Requirement to repair or replace	Remarks	Amount
1	Table side Stand	22		
2	Drawers	15		
3	Tables Locks and Keys	175	New	
4	Drawers Handle (Steel)	124	New	
5	Key board Stand	5		
6	Table Top	4		
7	Table Rack (Wooden)	1		
8	Palla repair	1		
9	Table Stand both side (Big Tables for Officers)	5	Tables accessories i.e. drawers, locks & Keys etc. are also repaired or replaced.	

Financial Bid will be considered if the Bidder qualifies the Technical Bid.

Terms & Conditions:-

- a) All tender documents and enclosures are to be signed and stamped.
- b) Purchase and repairs will be made as per this office requirement as shown above.
- c) Payment will be released on submission of bill in triplicate within 7 days after satisfactory repairing of the items as mentioned.


(A. Chatterjee)
Joint Director (IT)

- 1.All members of Tender/purchase committee.
- 2.ORG website www.censusindia.gov.in/tender .
- 3.Office notice board.