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GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS
DIRECTORATE OF CENSUS OPERATIONS, J&K,
SUB-OFFICE, 285-A, KRISHNA NAGAR, JAMMU-180016



<http://censusindia.gov.in> E-MAIL: dcojammu.rgi@nic.in

No. Cen J-833/2019

Dated: - 29/01/2020

**Notice for hiring of 02 Vehicles((SUV) Inovva/Inovva Crysta/Xylo/
Scorpio/Hyundia Santa) for Directorate of Census Operations, J&K**

Sealed proposals are invited from the registered travel agencies for hiring of two vehicles for the office of Directorate of Census Operations J&K, Jammu on the approved rates of Transport Commissioner-J&K. Interested travel Agencies can submit the quotations in the office of Director Census Operations J&K Jammu or can submit the same to dcojammu.rgi@nic.in by or before 18/02/2020 upto 5:30 PM. The bidders should quote the rates less than approved rates of Transport Commissioner, J&K.

Detailed terms and conditions can be obtained from Directorate of Census operations J&K or can be downloaded from www.censusindia.gov.in

Sd/-
Director



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No.Cen.J-833/2019

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QUOTATION

Sealed Quotations affixed with Rs.2/- revenue stamp addressed to Director Census Operations, J&K, Jammu are invited from registered travel agencies for hiring of two vehicles (SUV) Inovva/Inovva Crysta/Xylo/Scorpio/Hyundia Santa(Local Journey/Outside Jammu within the UT of J&K and UT administration of Ladhak) on monthly basis with the following terms and conditions:-

1. The rate should be inclusive of POL(fuel) driver and charges.
2. On approval the agency shall have to enter into an agreement with the Department on Non Judicial Stamp paper, which will be valid for an initial period of 12 months and the vehicle(s) must be supplied within 03 days. The Department reserves the right to curtail or to extend the validity of contract on the same rate and terms & conditions at the discretion of the Department.
3. The Vehicle and Driver shall remain available all the time as per Duty Roster and shall not leave place of duty without prior permission.
4. The Contractor/Agency shall be responsible for total maintenance of the vehicles provided by him. All the vehicles provided should be in good running condition and driven by properly trained drivers
5. The rates indicated shall be inclusive of all taxes/duties.
6. The rate quoted shall be on monthly basis including the holidays.
7. In case of requirement of office the agency should be ready to deploy the vehicle outside the UT of , J&K
8. The milometer reading will be opened and closed from office.
9. The vehicle should not be older than 02 years i.e registered in the year.2018 onwards.
10. The distance allowed per month per vehicle will be maximum of 4000Km
11. The Agency should preferably have past experience of providing vehicles on hire to Government organization/PSU
12. The Director, Census Operations, J&K reserves the right to accept or reject any quotation without assigning any reason.
13. Quotations must be submitted in office in person or send by speed post/courier Annexure-I (Enclosed).
14. The Agency may send their intend/response by email but it may be noted that the quotations should not be sent by email.



(Dheeraj Johar)

Head of Office & Assistant Director

QUOTATION FOR HIRING OF VEHICLE(PROFORMA FOR QUOTING RATES)

To be submitted in a sealed envelop.

1.Name & Address of the Contractor/firm/company.

2.Name of Proprietor/Partners/Directors.

3.Rate per Vehicle per month.

S.No	Name of Vehicle/Make	Condition	No of vehicles	Rates quoted per month(exclusive of all charges/levies including GST)

Signature of Authorized Person with date _____

Name & Full address _____

Telephone No/Mobile No.