



OFFICE OF THE REGISTRAR GENERAL, INDIA
(Government of India, Ministry of Home Affairs)
NDCC-II Building, 1st Floor, Jai Singh Road, New Delhi –
110001

D-30011/01/2016-GS

Dated: 06.11.2019

QUOTATION

Quotation in **two bid system** is invited for disposal of unserviceable/condemned items lying in Sewa Bhawan, R.K Puram on "As is where is basis" for the following items

Item No.	Particulars of Stores	Quantity
1	Lamination Machine (Large Size)	01
2	Photostat Machine	01
3	Tray of Photostat Machine	01
4	Wall Clock	03
5	calculator	02
6	Window AC	06
7	Window AC	01
8	Split AC	01
9	Photostat Machine	01
10	Hot Case	02
11	Officer chair	04
12	Officer chair	03
13	Staff chair	43
14	Staff Chair	36
15	Inverter	07
16	Battery	14
17	Stand	07
18	Wooden rack	01
19	Steel Table	04
20	Wooden Table	01
21	Light fitting old	80

2. One envelop should contain all the documents required for the bid and the other envelope should contain the total amount quoted by the bidder. Both these envelops should be put in the bigger envelope which should be submitted on or before 14.11.2019 by 3:30 P.M in the Office of the RGI, NDCC-II Building, First Floor, Jai Singh Road, New Delhi-110001.

3. Interested bidders may inspect the items lying in the Office of the RGI, Sewa Bhawan, R. K. Puram, New Delhi-110066 in office hours on working days. The bidders should apply for the bid with Earnest Money of Rs. 5,000/-. The exemption from deposit of

EMD will be applicable as per the Govt. rules. The quotation not accompanied by EMD (except when exemption is applicable) will not be entertained. Refund of EMD of the bidders will be done as per Government Rules.

The bidders should quote consolidated amount for all the items.

The bids will be opened at 4.30 P.M. on the same day at the Office of the RGI, NDCC-II Building, First Floor, Jai Singh Road, New Delhi-110001 in the presence of bidders or their representatives, who wish to be present. The bidder, quoting the highest price will be awarded the bid. Full Payment will have to be made by the successful bidder within seven working days after issuance of confirm order. The bidder will have arrange to lift items on its own within seven days after order for lifting the items is issued, failing which the offer may stand cancelled and earnest money may be forfeited.

The bidders should submit the following documents for technical evaluation of bids failing which the bids may be rejected:

- i. Copy of Registration of e-waste management with concerned department.
- ii. Copy of PAN Card No.
- iii. Copy of GST Registration No.
- iv. EMD Rs.5,000/- (Rupees five thousand only) in the form of Account payee Demand Draft/Pay Order of any Nationalized/Scheduled Bank drawn in favour of "Pay & Account officers (Census)" Payable at "New Delhi".

The Financial bids of only technically qualified bidders will be opened.

Bidders who do not submit technical and financial bids separately will not be considered for the bid.

D Kumar
6/11/19
(Dhirendra Kumar)
Deputy Director (GS)
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