भारत सरकार • Government of India
गृह मंत्रालय • Ministry of Home Affairs
जनगणना कार्य निदेशालय, पश्चिम बंगाल
Directorate of Census Operations, West Bengal
ENSURE REGISTRATION OF EVERY BIRTH AND DEATH
जनगणना भवन
JANGANANA BHAWAN
Phone • Telefax • e-mail

F.No.S – 14001/03/SRS-W.B./Vol.II/ 391

Date : 29.05.2018
01.6.

TENDER NOTICE FOR PHOTOCOPYING

Sealed rate quotations superscribing **"Quotation for photocopying of SRS Forms No. 4, 5, 6 & 7"** is invited from reputed photocopier agencies by the Directorate of Census operations, West Bengal.The quotations must reach this office on or before 08.06.2018 upto 3 p.m. and will be opened on the same day at 4 p.m. in presence of authorized representatives of the firms, if any.

Specifications of different SRS Forms that are to be photo copied in good quality are as follow. Quoted Rate may be indicated in this format.

Name of the item	Total Unit	Rate per unit photocopying (inclussive all taxes)	Specification	Period of completion of work
Form - 4	1800 nos.		Legal size – Both sides	Within 7 (seven) days from receipt of order.
Form - 5	1200 nos.		Legal size – Both sides	Within 7 (seven) days from receipt of order.
Form - 6	7400 nos.		A-4 size – Single side	Within 7 (seven) days from receipt of order.
Form - 7	6800 nos.		A-4 size – Single side	Within 7 (seven) days from receipt of order.

Interested Bidders are requested to submit all relevant documents against their credentials as shown in "Tender Proforma" in connection with the items. All documents must be signed.

The Directorate, however, reserves the right to accept or reject or cancel the Tender as a whole or part without assigning any reason thereof.

29/5/18
(Keka Ghosh)
Deputy Director

To:

All Prospective Bidders:

Copy to:
i). Members of Tenders/Purchase Committee
ii) ORGI website www.Censusindia.gov.in/tender - Shri Prashant Kumar, DPA,Gr.A for necessary uploading pl.
iii) Notice Board(Salt Lake/Behala).