

# NOTICE INVITING e-TENDER



## Online e-Tender for Cleaning Services

at DIRECTORATE OF CENSUS OPERATIONS, UTTAR PRADESH, LUCKNOW OFFICE  
premises for period from 01 July 2017 TO 30 June 2018

No VP/DCO-UP/A-153

Dated : 17 APRIL 2017

1. This procurement will be carried out **only through the e-procurement system** of CPP at URL <https://eprocure.gov.in/eprocure/app>. **No manual bid will be accepted.**

2. Online bids under Open Tender Enquiry in two bid system are invited for for Housekeeping and Cleaning Services for DIRECTORATE OF CENSUS OPERATIONS, UTTAR PRADESH, LUCKNOW OFFICE PREMISE listed in Part – II of this tender document . The tender reference Number is VP/DCO-UP/A-153 dated 17 April 2017 and can be viewed at <https://eprocure.gov.in/eprocure/app>

3. The address and contact numbers for sending documents or seeking clarifications regarding this tender are given below :-

- |     |  |  |
|-----|--|--|
| (a) | Bids/queries to be addressed to :-   | DIRECTOR/JOINT DIRECTOR  |
| (b) | Postal address for sending the Physical documents (as per para 2 (c) of Part I | Directorate of Census Operations, up<br>Plot- CC1, Sector –G Aliganj Lucknow<br>PIN-226024 |
| (c) | Name/Designation of the Contact : personnel.                                   | JOINT DIRECTOR and CONTROLLING OFFICER   |
| (d) | Telephone numbers of the contact personnel.                                    | : 0522-2331211, 0522-2322914   |
| (e) | E-mail ids of contact personnel.   | : dco-utp.rgi@nic.in   |
| (f) | FAX number.  | : 0522-2322911   |

4. This tender document is divided into five parts as follows (The tender document incl Appx's & certificates) :-

Part I – Contains General Information Instruction for the Bidders about the tender document such as the time, place of submission and opening of tenders, validity period of tenders, etc.

Part II - Contains essential details of the items/services required, such as the Schedule Of Requirements (SOR), Technical Specification, Delivery Period, Mode Of Delivery and consignee details.

Part III – Contains Standard Conditions of tender document, which will form part of the contract with the successful bidder.

Part IV - Contains special conditions applicable to this tender document and which will also form part of the contract with the successful Bidder.

Part V – Contains Evaluation Criteria and Format for Price Bids.

5. CRITICAL DATES.

The critical dates with respect to the tender Ref No VP/DCO-UP/153 dated 17 April 2017 are as follows :-

<b>Ser No</b>	<b>Items</b>	<b>Date</b>	<b>Time</b>	<b>Remarks</b>
(a)	Publishing date	18-04-2017	1600 hrs	
(b)	Documents download start date	18-04-2017	1800 hrs	
(c)	Pre-bid meeting date	21-04-2017	1100 hrs	
(c1)	Start date of Bid Submission	22-04-2017	1000hrs	
(d)	Last date of submission of bids	08-05-2017	1000 hrs	
(e)	Bid/ Technical bid opening date	09-05-2017	1100 hrs	
(f)	Commercial bid opening date	09-05-2017	1600 hrs	

6. This tender document is being issued with no financial commitment and the buyer reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the tender document, should it become necessary at any stage.

7. Contractors/Bidders are requested to proceed for online bidding only after study the Bidders Manual KIT and FAQ available under URL <https://eprocure.gov.in/eprocure/app> as well as FAQ and related downloads available on Home Page of CPP Portal <https://eprocure.gov.in> as well as Special instructions available in e-tender document.

Authorized Signatory

**Directorate of Census Operations, Uttar Pradesh  
Plot-CC1, Sector –G , Aliganj, Lucknow -226024**