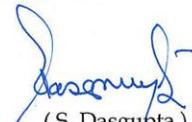


No. 2/10/2013-VS(SRS)  
Office of the Registrar General, India  
Vital Statistics (SRS) Division

Date: 02.08.2016

Synopsis of the discussion in the pre bid meeting in regard to RFP No. 2/10/2013-VS(SRS) for hiring of an agency for providing manpower under Sample Registration System held at 3.00 p.m. on 29.07.2016 at VS (SRS) Division, ORGI, West Block-1, R.K. Puram, New Delhi - 110066.

Sl. No.	Query raised	Reply given
1.	Whether a MSME unit registered with NSIC is exempted from submitting tender & EMD fee	As per Govt. policy the agency will be exempted from submitting tender & EMD fee, subject to the confirmation of validity of certificate by ORGI
2.	Location of deployment of manpower	The manpower is to be deployed at ORGI headquarter and at Directorate of Census Operations located at the States/UTs.
3.	Centralized/decentralized submission of bills	Bills will be submitted by the agency State/UT wise as per deployment of manpower
4.	Period of requirement of manpower	Initially for one year
5.	Whether the rates to be quoted in the bid are for Delhi or for other States/UTs	The rates are same for all the States/UTs including Delhi
6.	Whether documents are required to be submitted in hard copies	Hard copies and scanned copies of the documents are to be submitted as per point no. 13, under para no. 6 (General instructions and Terms and Conditions of RFP) of the RFP document as mentioned at page no. 21 and 22.
7.	How payment will be made to the agency as per para 3 (ii) at page 15 of RFP	AADHAAR based Biometric Attendance System will be maintained at the ORGI/DCOs for the Consultants. Based on the Attendance Statements received from the ORGI/DCOs on monthly basis, bill will be submitted by the agency to ORGI/DCOs after payment of remuneration to the Consultants for reimbursement. Applicable TA/DA are also to be paid to the Consultants first and then it will be reimbursed.
8.	How to account for Employees and Employer's contribution toward PF and ESI etc. as per para 5.2 at page no. 18 of RFP	The fixed amount of Rs. 15,000/-per month, per consultant will include Employee's statutory contribution towards PF, ESI etc. But, it does not include Employer's statutory contribution towards PF, ESI etc. Agency has to ensure that all such statutory conditions are met.
9.	If ESI and PF rates are revised by the Govt. afterwards, will the payment to the agency will also be revised.	No. The Service Charge once fixed will remain fixed throughout the contact period.
10.	Whether re-imburement of Govt. taxes will be made at revised rate, if so happen	Yes. If the rate of Govt. taxes and cesses get revised, the same will be reimbursed as per the revised rate.

  
(S. Dasgupta)  
Deputy Director