



भारत सरकार • Government of India
गृह मंत्रालय • Ministry of Home Affairs

जनगणना कार्य निदेशालय, पश्चिम बंगाल
Directorate of Census Operations, West Bengal



ENSURE REGISTRATION OF
EVERY BIRTH AND DEATH

जनगणना भवन

JANGANANA BHAWAN

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IB-199, SECTOR-III, SALT LAKE CITY, KOLKATA-700 106

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No. D-21014/6/Estt/2014/ 925

Dated: 08.08.2016

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NOTICE INVITING QUOTATIONS

Sealed Quotations superscripting "Quotation for AMC of PCs" are invited from reputed firms for 1st Comprehensive Annual Maintenance Contract (AMC) in working conditions of 32 Nos. HP Desktop Computers Model HP Compaq 6005 Pro MT (warranty up to 23.08.2016) as per list enclosed as annexed-I. Firms having sufficient experience in maintenance work of PC Hardware-Software and agreeing to the below mentioned terms and conditions, should submit their quotations in enclosed prescribed format in Annexure-II), with all relevant documents in support of experience etc., in sealed envelope along with the EMD of Rs.3000/- (Rupees three thousand) only in the form of Demand Draft from nationalized banks in favour of Directorate of Census Operations, West Bengal payable at Kolkata. The quotation should reach this office by 17.08.2016 within 3.00 P.M. and will be opened on the same date i.e. 17.08.2016 at 3.30 P.M. in presence of representatives of bidders, if any.

Terms and conditions for Comprehensive Annual Maintenance Contract (AMC): -

1. Rate should be quoted in the prescribed format in Annexure-II).
2. The period of Comprehensive AMC is to be applicable from the date of award of contract.
3. During the contract period the Engineer / Mechanic of the Service Provider must visit this office when called within 24 hours, excluding holidays and rectify the entire fault free of cost. Also, the PCs and Printers will be serviced on quarterly basis as Preventive Maintenance.
4. The repair work will be done in office premises and only such work will be allowed to be done at Contractors workshop with the written permission of the Office which is not possible to execute in the office premises.
5. Certified and Stamped documents as required in Annexure-II.
6. The AMC will be on Comprehensive basis covering all spares i.e. includes free repairing / replacement of spare parts of the PCs Adequate Spare would be maintained by the service provider at site.
7. Payment will be released on Quarterly Basis after satisfactory services. The firm may submit the quarterly claim within one month after the quarter in question along with the bill and copy of service call report duly signed /certificate. If the services are not provided to the satisfaction of the user, the Service provider will be liable for deduction of proportionate amount which shall be determined by this office from the total amount to be fixed for the AMC.
8. The PCs and Printers may be inspected upto 16.08.2016 in working days and hours.
9. Quotations received after the specified date and time will not be entertained.
10. The office reserves the right to reject any or all of the quotations without assigning any reason thereof.

P. Coomar
8/8/2016

(Dr. P.C. Coomar)

Joint Director & Controlling Officer

To:

All Prospective Bidders

Copy to:

i) Members of Tenders/Purchase Committee/Dealing Hand

ii) ORGI website www.Censusindia.gov.in/tender — *Shri Prashant Kumar, Sr. Supervisor*

iii) Office Notice Board (Salt Lake/Behala/Badu)

iv) No. D-15019/2/2011/Estt/

v) Guard File No.

Prescribed proforma for submission of Technical Bid Vide No. D-21014/6/Estt/2014/

Dated: - -2016

With reference to Tender Notice No. D-21014/6/Estt/2014/ Dated: - -2016 the undersigned furnishes below / enclosed herewith the following details / documents for consideration:

1. Name of the Agency :
2. Details of Earnest Money Deposited (EMD) :
 - a) Draft No. with amount : _____
 - b) Date of issue : _____
 - c) Name of the Bank : _____
3. Details of Documents to be submitted with Tender (Self attested and stamped):
 - i) Copy of Registration Certificate of the Agency :
 - ii) Copy of latest Sales Tax / Service Tax and VAT Clearance certificate along with PAN No.
 - iii) Copies of work order, experience certificate and certified copy of the completion certificate for similar nature work in Govt. Office/Department/Other Organization of repute in the least 3 (three) years.
 - iv) Self-Certificate duly signed by the agency stating that it has not been black listed by any Central Govt. / State Govt. /Public Sector Undertakings / Autonomous Bodies under Government of India.
 - v) Supporting Document showing eligibility of exemption from EMD, if any :

4. Proforma of submission of Quotations :

Sl. No.	Name of items /Model/Make/ Specification of PCs and Printers	Rate per Unit (Rs.)	Taxes (in Rs.)	Total per Unit	Total for 32 PCs inclusive of taxes (Rs. in Words)
1	2	3	4	5	6

Total quoted amount in values and in words _____

I / We agree to the terms and conditions as mentioned in the Tender Notice No. D-21014/6/Estt/2014/..... Dated - -2016, issued by the DCO, West Bengal.

Signature with date: _____

Name (In Capital Letters) : _____

Name of the Agency: _____

Tel. No. / Fax No. / Email ID: _____

Office Seal of the Agency

DETAILS OF DISTRIBUTION OF NEW 32 NOS. DESKTOP COMPUTER MODEL HP Compaq 6005 Pro MT product Code AT493AV as on 26.7.2016

Sl. No.	CPU Serial No.	Monitor Serial No	Section/Name of Staff who belongs to PC	Floor
1	2	3	4	5
1	INA125QGY4	CNK1022IVF	Biman Ch. Das, UDC	4th
2	INA125QH31	CNK1020CDW	Monoj Biswas, UDC	5th
3	INA125QHBN	CNK10530H70	Chamber of Ex-AD(H)	5th
4	INA125QH2W	CNK10214GM	Pinaki Goswami, SI-II	4th
5	INA125QHFM	CNK1030HTV	Gopal Roy, O.S.	4th
6	INA125QHDY	CNK10530HW8	R.S. Soren, UDC	4th
7	INA125QH21	CNK1020CAL	Bimal Kr. Mondal, O.S.	4th
8	INA125QH2F	CNK10214F9	Partha Thakur, UDC	4th
9	INA125QH3P	CNK1020C5G	Abhijit Bhadra, UDC	4th
10	INA125QHGX	CNK1020D5X	Custody of DDO	4th
11	INA125QHKK	CNK1020D57	Dipika Majhi, Compiler	4th
12	INA125QHCB	CNK101033F	Binod Kumar, Compiler	4th
13	INA125QGZY	CNK1020D10	A.S. Anandi, Compiler	4th
14	INA125QH3H	CNK1020BWS	Sipra Mondal, S.S	4th
15	INA125QH33	CNK1020CDC	Tarun Sarkar, SI-I (Library)	5th
16	INA125QH3Z	CNK101033L	Amit Kr. Paul, Sr. D/man	6th
17	INA125QHFN	CNK1020	Debsmita Majumder, SI-I	1st
18	INA125QH98	CNK0530H6R	Bivas Kanti Hira, DEO Gr. 'B'	1st
19	INA125QGYO	CNK1020D70	Prasant Kumar, DEO Gr. 'B'	1st
20	INA125QHFP	CNK0530H7M	Nayana Nandan, SI-I	1st
22	INA125QH5H	CNK1020C5D	K. Ghosh, AD	1st
23	INA125QHBQ	CNK1020CDQ	Apárup Banerjee, SI-I	6th
25	INA125QHDZ	CNK1020	Sujita Kr. Pradhan-Hall (Census)	1st
24	INA125QHDL	CNK1020CYC	P. C. Cooma, Joint Director	1st
20	INA125QH9Y	CNK1020CDW	Custody of Bivas Kanti Hira, DEO Gr. 'B'	3rd
26	INA125QGYV	CNK1020	Custody Arunasis Chatterjee, DD(EDP)	2nd
27	INA125QH4L	CNK1020D66	Arunasis Chatterjee, DD(EDP)	2nd
28	INA125QH9D	CNK1020	Kartick Murmu, Sr. D/Man, Map Sec	6th
29	INA125QH4F	CNK1020CDX	Custody of M. Guha, AD(SRS)	7th
30	INA125QHHT	CNK1020C61	Custody of M. Guha, AD(SRS)/Prev. T.Dutta, AD	7th
31	INA125QHNN	CNK1020D6P	Subhashish Chatterjee	7th
32	INA125QHH1	CNK1020	In the custody of B. Hira	3rd