



सत्यमेव जयते

GOVERNMENT OF INDIA  
MINISTRY OF HOME AFFAIRS  
DIRECTORATE OF CENSUS OPERATIONS, J&K,  
SUB-OFFICE, 285-A, KRISHNA NAGAR, JAMMU-180016

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No.Cen.J- 485/TU/16  
Date 23/09/16

Short/Limited Tender Notice

Back ground. The Director of Census operations J&K 285-A Krishan Nagar Jammu require the services of following staff on Contractual basis.

1.Sweeper- cum-Helper 01

Hence Short/Limited Tenders are invited in two bid system i.e i) Technical Bid and ii) Financial bid.

Terms and Conditions

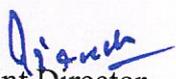
1. The person should be well sound/having good physique and at least middle pass.
2. The Tenderer must have the valid license for providing such type of manpower.
3. Technical Bid. Copy of valid license experience details and earnest Money Deposit (Bank draft for Rs.1000/- in favour of Joint Director Census operation Jammu) should be attached.
4. Financial Bid. The rates should be separately quoted along with other charges i.e ESI/EPF/Services charges/Service tax etc.
5. Tender received through fax will not be accepted. The Technical bids/Financial bids will be opened in the presence of representatives of the tenderes. If present at the time of opening of Bids.
6. Clarification, if required in the matter wherever necessary, will be obtained from the concerned tenderer.
7. The duration of contractual arrangement will be for one year from the date of deployment of person. The contract will be terminated (i) on the expiry of contact period (ii) in case the services of the employees are not found satisfactory(iii) for committing breach or any of the terms and conditions of the contract by the tenderer (iv) Sub letting the contract to third party & (v) if the tenderer bring declared insolvent by the competent court of law.
8. The monthly wage bill received from the service provider, will be processed and payment will be released within 10 days after deducting the TDS as per Rules. The contractual agency will pay legal dues to the employees under the law in force.

18. The EMD of successful tenderer will be converted into performance security deposit. The performance security deposit will not carry any interest and will be refunded after the **satisfactory completion of contract.**

19. The Directorate reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever

20. In the event of any dispute or difference arising out or in any way touching or concerning this tender whatsoever (Except as to matters the decision of which is specially provided under this contract), the same shall be referred to the sole arbitrator appointed by this office.

21. The award of such arbitrator shall be final and binding on both the parties here to. The Arbitration and Re-conciliation Act 1996 shall apply to the arbitration proceedings.

  
Joint Director  
Census operation, J&K  
Jammu

Last date of submission of tender application 06/10/2016(3 .00Pm)  
Date of opening of Technical bid. 07/10/2016(3 .30Pm)  
Date of opening of Financial bid. 07/10/2016(4 .00Pm)

PRESCRIBED PRO-FORMA FOR TECHNICAL BID

With Reference to Tender No \_\_\_\_\_ dated \_\_\_\_\_, the undersigned furnishes/enclose herewith following documents as part of " Technical Bid" for consideration :-

- 1.Name of the reputed firm.
- 2.Period of validity of offer price (in day)
- 3.Earnest Money Deposit EMD detail Band Draft for Rs.1000/-

Name of Bank

Date of issue.

- 4.Details of other Documents attached.

Sign. \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Stamp \_\_\_\_\_

Last date of submission of tender application 06/10/2016(3 .00Pm)

Date of opening of Technical bid. 07/10/2016(3 .30Pm)

Date of opening of Financial bid. 07/10/2016(4 .00Pm)

PRESCRIBED PRO-FORMA FOR FINANCIAL BID

With reference to Tender Notice No. \_\_\_\_\_ dated \_\_\_\_\_ the rate quoted for each posts for contractual basis as under: -

Rates (detail-wise for persons to be deployed on contractual basis	Sweeper cum helper
Basic Salary	
ESIC	
EPF	
Service Charges	
Service Tax	
G. Total	

I agreed to the terms and conditions as mentioned in the tender Notice No. \_\_\_\_\_ dated \_\_\_\_\_ issued by the Directorate of Census operation, J&K Jammu. The financial bid is being submitted as per the specification specified in the tender notice.

Sign. \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Stamp \_\_\_\_\_