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Government of India, Ministry of Home Affairs

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Directorate of Census Operations, Andhra Pradesh

Kendriya Sadan, Sultan Bazar, Hyderabad – 500 095

(Website : www.censusindia.gov.in)

ÄÖÖ./No.G.6372/CRC/2015
25.05.2015

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TENDER NOTICE

Background: It has been decided by the Government to sell, 2011 Census unused Forms/Schedules/Cancelled Schedules, NPR cancelled schedules and instruction manuals packed in corrugated boxes, with an estimated weight of 45 tones appx. including the weight of the box. The above material is stored at the following locations:

1. Central Warehousing Corporation (CWC) Godown, Behind Gandhi Bhavan, Nampally (42 tones) and
2. H.No.1-1-385, 2nd floor, Ashoknagar 'X' Road, Hyderabad (3 tones).

Sealed tenders are invited by the Directorate of Census Operations, Andhra Pradesh, Kendriya Sadan, Sultan Bazar, Hyderabad – 500 095 in one bid system i.e. financial bids for per kg rates for the following three categories of works:

Sl. No.	Category of Material	Appx. Quantity (in Tonnes)
1.	Census Unused Forms/Schedules/Cancelled Schedules, NPR cancelled schedules and instruction manuals along with corrugated boxes	45.0
2.	Census Unused Forms/Schedules/Cancelled Schedules, NPR cancelled schedules and instruction manuals separately excluding corrugated boxes	39.0

3.	Empty used corrugated boxes	6.0
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Conditions for financial bid from reputed firms:

1. The Schedules/Forms (Unused/Cancelled), Instruction Manuals, weighing approximately 45 tonnes shall be lifted under the supervision of authorized officers by this office.
2. The Schedules/Forms(Unused/Cancelled), Instruction Manuals which are lying at CWC Godown, Behind Gandhi Bhavan, Nampally (42 tones) and at H.No.1-1-385, 2nd floor, Ashoknagar X Road, Hyderabad (3 tones) can be inspected on any working day from 11:00 a.m. to 4:00 p.m. with prior intimation to the Deputy Director (CRC) of this office at Phone No. 040-24657254.
3. The purchaser will have to lift the records on “as is where is basis”. The cost of transportation, lifting, loading, unloading, opening of boxes, weighing etc. will be borne by the purchaser. The material shall be weighed on Electronic Dharma Kanta in the presence of authorized representative of this office.
4. The successful bidder will be required to segregate and then lift the records as per the work order. It will be the responsibility of the successful bidder to segregate and arrange the corrugated boxes while lifting the unused schedules/forms in case the bid is for lifting of unused schedules/forms only excluding the corrugated boxes (**Category – 2**).
5. This is a confidential material of Central Government and required to be pulped under the supervision of authorized officer/representative of this office and the pulping certificate is to be submitted by the Pulping Mill through purchaser. The charges for pulping including taxes if any, will also be borne by the purchaser. The earnest money will be returned after the completion of the process satisfactorily.
6. Interested firms may submit the rate on per k.g. basis in the enclosed format in sealed cover latest by 26/6/2015 2:00 p.m. along with the Bank Draft of rupees 15,000/-drawn in favor of the Assistant Director of Census Operations, A.P., Hyderabad towards E.M.D.
7. The tenders will be opened on 26/6/2015 at 4:00 p.m. in the presence of the representatives of the bidders, if any, present at the time of opening the tenders.
8. After the finalization of the rates, duly negotiated, the highest bidder will be conveyed to be ready for lifting of the papers/material which will be under taken on any working day.

The rates accepted will be valid for a period of three months, from the date of conveying the approval of the rates by this office.

9. In case, the highest bidder does not lift the material within 15 days from the date of awarding the job, the earnest money deposit will be forfeited. The next highest bidder will be awarded the contract to lift the material however the final decision in this regard will be taken by this office.
10. The successful bidder will have to make payment for 100% value to the authorized officer/representative of this office, after weighing but before leaving for pulping.
11. The successful bidder will be required to hire the services of the loaders available at CWC godown, Nampally.
12. This office has the right to reject any or all the bids without assigning any reason thereof.
13. The tenders containing the terms and condition for bid format has been put on the website: www.censusindia.gov.in for information of general public.
14. The detailed tender form may either be obtained from the CRC Section of this office (by paying Rs. 100/-non-refundable) or from the website: www.censusindia.gov.in (enclose a DD for Rs. 100/- in favour of “Assistant Director of Census Operations, Andhra Pradesh, Hyderabad”).

Encl: as above.

Sd/-
Joint Director & Controlling Officer
Directorate of Census Operations,
Andhra Pradesh, Hyderabad.

Format for submission of Bid

Last date for submission of tender application: 26/6/2015, 2:00 p.m.

Date of opening of financial bid: 26/6/2015, 4:00 p.m.

Prescribed format for bid (on per k.g rate basis)

With reference to tender notice No. -----dated-----

The rate (inclusive that of transportation, unpacking, loading, unloading, weighing, and pulping charges to borne by the purchaser) is given below.

Category for which financial bid being submitted	Rates quoted on per k.g basis	Name and address of the firm identified for Pulping
1. Census Unused Forms/Schedules/Cancelled Schedules, NPR cancelled schedules and instruction manuals along with corrugated boxes.	Rs.-----	
2. Census Unused Forms/Schedules/Cancelled Schedules, NPR cancelled schedules and instruction manuals separately excluding corrugated boxes.	Rs.-----	
3. Empty corrugated boxes.	Rs.-----	

Earnest money as desired. Bank draft No. _____ dated _____ for

Rs. -----of-----Bank payable in favor of Assistant Director of Census Operations, DCO, A.P, Hyderabad is enclosed.

I agree to the terms and conditions as mentioned in the tender notice no. _____ dated _____ issued by the Directorate of Census Operations, A.P., and Hyderabad.

Signature: _____

Name of the Bidder: _____

Complete Address of the firm
with seal _____