



जनगणना कार्य निदेशालय, तमिल नाडु
गृह मंत्रालय, भारत सरकार, राजाजी भवन, 'ई' विंग, तृतीय तल, बेसण्ट
नगर, चेन्नई-600090.

DIRECTORATE OF CENSUS OPERATIONS, TAMIL NADU
Ministry of Home Affairs, Government of India,
Rajaji Bhawan, "E" Wing, III Floor, Besant Nagar, Chennai-600090.
Ph: (044) 24912993, 24462396 Fax: 24911992.
E-mail: dco-tam.rgi@censusindia.gov.in website: www.census.tn.nic.in

Tender Notice

No: D/11011/80/2015-Ad

Dated: 18/05/2015

Tenders are invited from intending firms for disposal of Census-2011 unused forms/ schedules/cancelled schedules/ instruction manuals etc. Records weighting 20 Tones approximately on 'as is where is basis'. The selected firms shall be required to Pulp the record in presence of a officer Deputed by this directorate in registered Paper Mill at its own cost. The firms are required to submit their sealed tenders two bid system (Technical and Financial) indicating their best rates per quintal along with the EMD (Earnest Money Deposit) of Rs. 50,000/- in the form of Demand Draft/ Pay Order drawn from any nationalized bank in favour of D.D.O, Office of the Directorate of census Operations, Tamil Nadu latest by dated 22/6/15 (1.00 pm). The tenders shall be opened on the same day at 3.00 pm in presence of the representative's of the firms, if any.

The detailed Tender Notice containing all terms and conditions may either be obtained from the office or to be downloaded from website "www.censusindia.gov.in".

This office reserves the right to reject any or all quotations without assigning any reason therefore.



(M.R.V. KRISHNA RAO)

Joint Director of Census Operations, Tamil Nadu

TERMS & CONDITIONS

1. The cost of tender along with its terms & conditions is Rs. 500/- (Rupees Five hundred only) which can be had from this Directorate by remitting the amount in cash .
2. An amount of Rs. 50,000/- (Rupees Fifty Thousands only) as earnest money will have to be deposited along with the tender which will be released to the unsuccessful tender without interest as soon as the final decision on the tender is taken.
3. The tenders in sealed covers addressed to the Joint Director, Directorate of Census Operations, Rajaji Bhawan, E-wing, III Floor, Besant Nagar, Chennai- 600 090 and superscribed as “ TENDER FOR THE DISPOSAL OF OLD CENSUS RECORD” should be sent so as to reach on or before 22/6/15 by 1.00 pm. Tenders not accompanied with earnest money will not be considered.
4. Tenders received up to the stipulated date and time will be opened on the same day i.e. 22/6/15 at 3.00 pm, in the presence of tenderers or his authorized representative who may so desire and will be present at that time.
5. Tenders from only those leading waste paper dealers/paper mills having pulping facility will be accepted (Certificate for pulping facilities has to be attached to the Tender).
6. According to the provisions of Census Act 1948, all the Census records/forms are confidential one and the said records should not be used for any other purpose except pulping. Hence the records so purchased by the successful Tender/Bidder should be made into pulp.
7. The successful tenderer will have to lift record from this office premises and will carry it to the nearest “Electronic Weight-bridge” at his own cost. The weighment at two different times before and after loading will be done in the presence of representative of this office at the cost of tenderer. The weighment slips will be signed by the successful tenderer or his authorized representative as also by the representative of this office.
8. The old census Record contains old census records and waste papers. The successful tenderer will have to lift such record as is where is basis without detaching the craft paper, plastic folder, cover (if any). This record will have to be pulped in the paper mills in the presence of the representative of Census Directorate who will remain present at the time of pulping and the pulping certificate have to be furnished by the mill.
9. The old Census records will be supplied by DCO office. It will be the responsibility of the Tenderer to make it all arrangements for collecting and transporting the old records from the DCO office during office hours of the working days. The old records must be removed within a week from the date of intimation given in this respect.
10. The successful Tenderer will have to pack the old records and other confidential records in the Corrugated Boxes. Expenditure on packing transport and labour and taxes etc. will have to be borne by successful Tenderer.
11. The Tenderer should quote his income tax no. (PAN), VAT No. & should attach last three years Income tax Returns along with the Tender Form.

12. Tenderer has to submit the list of the Government Offices for which similar kind of work for pulping has been done. Give the detailed information in a separate sheet.
13. The rates should be quoted per quintal. The rates quoted would be exclusive of transportation, loading, unloading, weighing etc. the expenditure of which will be borne by tenderer.
14. The successful tenderer will have to deposit an amount of Rs. 2,00,000/- (Rupees two Lac only) as advance (Cash or DD in favour of D.D.O, Office of the Directorate of census Operations, Tamil Nadu) before lifting the record from this office to weighing machine which will be adjusted against final payment which the successful tenderer will make immediately after the weighment.
15. Apart from the amount mentioned in point 14. The successful tenderer have to deposit the amount after each weighment as per rates approved.
16. The successful tenderer will have to lift the entire record within a period of seven days from the date of receipt of the letter from this office conveying the acceptance of the rate.
17. In the event of failure to lift the material by the successful tenderer at the rates once accepted and during the stipulated time the earnest money of Rs. 50,000/- shall be forfeited and contract will be terminated.
18. The record can be inspected by any prospective tenderer on any working day in the Directorate of Census Operations, Rajaji Bhawan, E-wing, III Floor, Besant Nagar, Chennai- 600 090 between 11.00 am to 4.00 pm
19. The approved tenderer shall be deemed to have carefully examined the general terms & conditions attached with the tender form.
20. The Joint Director, Directorate of Census Operations, Rajaji Bhawan, E-wing, III Floor, Besant Nagar, Chennai- 600 090 reserves the right to reject any or all the tenders without assigning any reason thereof.
21. In case, highest tenderer/fails/refuse to lift the material, offer made by the second highest bidder can also be approved. In such case difference between the highest offer and second highest offer shall be recovered from the highest bidder, in addition to forfeiture of security deposit.
22. Security deposit will be returned only after furnishing certificate about pulping of the paper.
23. Any dispute of difference arising out of or in connection with the tender shall be subject to the exclusive jurisdiction of Chennai.



(M.R.V. KRISHNA RAO)

Joint Director of Census Operations, Tamil Nadu



2011

जनगणना कार्य निदेशालय, तमिल नाडु

गृह मंत्रालय, भारत सरकार, राजाजी भवन, 'ई' विंग, तृतीय तल, बेसण्ट नगर, चेन्नई-600090.

DIRECTORATE OF CENSUS OPERATIONS, TAMIL NADU

Ministry of Home Affairs, Government of India,

Rajaji Bhawan, "E" Wing, III Floor, Besant Nagar, Chennai-600090.

Ph: (044) 24912993, 24462396 Fax: 24911992.

E-mail: dco-tam.rgi@censusindia.gov.in

website: www.census.tn.nic.in

Form: A Technical Bid

Tender form for purchase of Unused/ Canceled Census records for Census 2011

1. Name and full postal address of the firm with registration no.	
2. Telephone No./Mobile No.	Telephone: _____ Mobile Nos: _____
3. Address to	The Joint Director, Directorate of Census Operations, Rajaji Bhawan, E-wing, III Floor, Besant Nagar, Chennai- 600 090
4. Reference	
5. The tender fee amounting to rs. 500/- (Rupees five hundred only) has been deposited vide	(i) Cash Receipt No _____ dated _____ (ii) Postal Order dated _____
6. The earnest money amounting to Rs. 50,000/- (rupees fifty thousand only) has been deposited vide	(i) Receipt No _____ date _____ (ii) Bank Draft No _____ date _____ Rs.50,000/- of bank _____ Branch _____ Name _____
7. Name of the Registered Paper Mill where the paper will be pulped	Name of Mill _____ Registration No _____ Full Address _____
8. PAN No. & Last three year's ITR return	
9. Experience:	
We agree to abide by all the terms and conditions received along with this tender form	
Place: Dated:	Signature of Tenderer with seal of the firm



2011

जनगणना कार्य निदेशालय, तमिल नाडु

गृह मंत्रालय, भारत सरकार, राजाजी भवन, 'ई' विंग, तृतीय तल, बेसण्ट नगर, चेन्नई-600090.

DIRECTORATE OF CENSUS OPERATIONS, TAMIL NADU

Ministry of Home Affairs, Government of India,

Rajaji Bhawan, "E" Wing, III Floor, Besant Nagar, Chennai-600090.

Ph: (044) 24912993, 24462396 Fax: 24911992.

E-mail: dco-tam.rgi@censusindia.gov.in

website: www.census.tn.nic.in

Form: "B" Financial Bid

Tender form for purchase of Unused/canceled Census Records for Census 2011

1. Name and full postal address of the firm with registration no.	
2. Rates for purchase of Unused/Canceled Census Records of Census 2011 Packed in Corrugated box & plastic folders	Rs _____ Per Quintal (In words Rupees _____ _____ per Quintal)
3. If our rate has been accepted in the tender, Rs. 2,00,000 (Two Lack only) will be deposited as advance before lifting the record from Directorate of Census Operations, Rajaji Bhawan, E-wing, III Floor, Besant Nagar, Chennai- 600 090.	
4. we agree to abide by all the terms and conditions received along with this tender form	
5. Loading/unloading/transportation/Labor charges are borne by me separately.	
Place: Dated:	Signature of Tenderer with seal of the firm