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जनगणना भवन

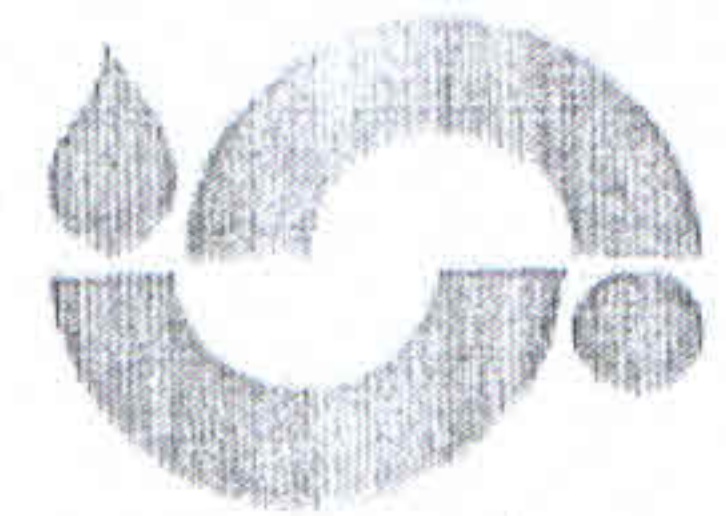
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भारत सरकार • Government of India  
गृह मंत्रालय • Ministry of Home Affairsजनगणना कार्य निदेशालय, पश्चिम बंगाल  
Directorate of Census Operations, West Bengal

JANGANANA BHAWAN

IE-199, SECTOR-III, SALT LAKE CITY, KOLKATA-700 106

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ENSURE REGISTRATION OF  
EVERY BIRTH AND DEATH

No. D-21014/6/Estt/2014/1509

Dated: 10.10.2015

NOTICE INVITING QUOTATIONS

Sealed Quotations superscripting "Quotation for AMC of PCs and Printers" are invited from reputed firms for Comprehensive Annual Maintenance Contract (AMC) of 31 Nos. of PCs and 37 Nos. Printers in this office of the prescribed Make/Model (Annexure-I). Firms having sufficient experience in maintenance work of PC Hardware-Software and Printers and agreeing to the below mentioned terms and conditions, should submit their quotations in the prescribed format (Annexure-II), with all relevant documents in support of experience etc., in sealed envelope along with the EMD of Rs.3000/- (Rupees three thousand) only in the form of Demand Draft from nationalized banks in favour of Directorate of Census Operations, West Bengal payable at Kolkata. The quotation should reach this office by 28.10.2015 within 3.00 P.M. and will be opened on the same date i.e. 28.10.2015 at 3.00 P.M. in presence of representatives of bidders, if any.

Terms and conditions for Comprehensive Annual Maintenance Contact (AMC): -

1. Rate should be quoted separately for each specification (Annexure-I) in the prescribed format (Annexure-I).
2. The period of AMC is for a period of one year from the date of award of contract.
3. During the contract period the Engineer / Mechanic of the Service Provider must visit this office when called within 24 hours, excluding holidays and rectify the entire fault free of cost. Also, the PCs and Printers will be serviced on quarterly basis as Preventive Maintenance.
4. The repair work will be done in office premises and only such work will be allowed to be done at Contractors workshop with the written permission of the Office which is not possible to execute in the office premises.
5. Certified and Stamped documents as required in Annex-II.
6. AMC includes free repairing/replacement of parts of the PCs and Printers, excluding consumables. Adequate Spare would be maintained by the service provider at site.
7. Payment will be released on Quarterly Basis after satisfactory services. The firm may submit the quarterly claim within one month after the quarter in question along with the bill and copy of service call report duly signed /certificate. If the services are not provided to the satisfaction of the user, the Service provider will be liable for deduction of proportionate amount which shall be determined by this office from the total amount to be fixed for the AMC.
8. The PCs and Printers may be inspected upto 16.10.2015 in working days and hours.
9. Quotations received after the specified date and time will not be entertained.
10. The office reserves the right to reject any or all of the quotations without assigning any reason thereof.

*(Signature)*  
10/10/2015  
( Dr. P.C. Coomar )  
Joint Director & Controlling Officer

To:

All Prospective Bidders

Copy to:

- i) Members of Tenders/Purchase Committee/Dealing Hand
- ii) ORGI website [www.Censusindia.gov.in/tender](http://www.Censusindia.gov.in/tender)
- iii) Office Notice Board (Salt Lake/Behala/Badu)
- iv) No. D-15019/2/2011/Estt/
- v) Guard File No.

— *Prashant Kumar, 260 Gov. B*



## Annexure-I (1.2)

List of PCs for Comprehensive AMC in the Directorate of Census Operations, WB. (15-16)				
Sl. No.	Name of items /Model /Make /Specification (PCs)	Product Serial No.	Section/Name	Floor
1	2	3	4	5
1	HP Compaq	INI649035G	Conference Room	1st
2	HCL AC1V0001	3104AC347203	Sri Dilip Banerjee, Stenographer, Gr. I	1st
3	HCL AC1V0001	3104AC347204	Smt. Lopamudra Ghosal, SI-II	1st
4	HP 8000 Elite	INA0150GNC	Sri P.P. Joy, DDCO	1st
5	HP 8000 Elite	INA0150GB1	SriPartha Biswas, DEO Gr. 'B'	1st
6	HP 8000 Elite	INA052RH8J	Dr. P.C. Coomar, JDCO	1st
7	HP 8000 Elite	INA052RH64	Sri Gyan Mahato, SI-II	1st
8	HP 8000 Elite	INA052RGZS	Sri Sandip Panja, SI-II	1st
9	HP 8000 Elite	INA052RHON	Under custody of Keka Ghosh, ADCO	1st
10	HP 8000 Elite	INA052RGTO	Sri Arvind, SI-II	1st
11	HP 8000 Elite	INA052RH59	Under custody of Keka Ghosh, ADCO	1st
12	HP Compaq	INI649036Q	Sri Swapan Chanda , Sr. Compiler	4th
13	HP Compaq	INI6430BG7	Sri Charwa Toppo UDC	4th
14	HP Compaq	INI6430BGW	Sri H.K. Srivastava, UDC	4th
15	HP Compaq	INI6430BFN	Sri Bimal Mondal, O.S. (DDOs Room)	4th
16	HP 8000 Elite	INA0150GQM	Sri Amitava Mitra, DEO Gr. 'B' (A/C Sec)	4th
17	HP 8000 Elite	INA052RH52	Sri Swapan Sarkar, SI-II	4th
18	HP 8000 Elite	INA0150GKW	Under custody of Trandra Dutta, ADCO (store)	4th
19	HP 8000 Elite	INA052RH8N	Sri Prasun Ganguly, DEO Gr. 'B'	5th
20	HP Compaq	INI64903CF	MAP(Sri Prashanta Roy, Sr. D/Man)	6th
21	HP Compaq	INI6430BFG	MAP (SrinKailash Das, R.O)	6th
22	HP 8000 Elite	INA0150GQL	MAP (Sri Asok Mandal), S/D.man	6th
23	HP 8000 Elite	INA0150GRO	MAP (Kaushik Bhattacharya), S/D.man	6th
24	HP 8000 Elite	INA0150GKY	MAP (Sri Sanjib Das), S/D.man	6th
25	HP 8000 Elite	INA052RH5F	Smt. P. Dasgupta, ADCO	6th
26	HP 8000 Elite	INA0150GMY	Smt. Sayantika Basu, ADCO	6th
27	HP 8000 Elite	INA052RH62	Smt.M. Guha, ADCO (DDO)	6th
28	HP Desktop HZ400(Server)	SGH225PTBF	Smt.Tapan Bhattacharya, Sr. D/Man (MAP)	6th
29	HP Desktop HZ400(Server)	SGH225PTBH	Sri Prashanta Roy, Sr. D/Man (MAP)	6th
30	HP Desktop HZ400(Server)	SGH225PT9Y	Sri Utpal Mondal, Geographer(MAP)	6th
31	HP Desktop HZ400(Server)	SGH225PT9Z	Sri Suman Tapno, Sr. D/Man (MAP)	6th



**List of Printers for Comprehensive AMC in the Directorate of Census Operations, WB. (15-16)**

Sl. No.	Name of items /Model /Make /Specification (Printers)	Product Serial No.	Section/Name	Floor
1	2	3	4	5
1	HP-LJ Pro P1606dn	VNC3D08857	Arvind,SI-II	1st
2	HP LJ-1020	CNCK696059	Partha Biswas, DEO Gr. 'B'	1st
3	HP LJ P1007	VNFPB06671	Sandip Panja,SI-II	1st
4	HP LJ -P3005dn	CNC 1P03159	D. Roy, JDCO/ <b>Prashant Kumar,DEO Gr. 'B'</b>	1st
5	HP-LJ Pro P1606dn	VNC3D08862	Smt. Keka Ghosh, ADCO	1st
6	HP-LJ Pro P1606dn	VNC3P07194	Gyan Ch. Mahato, SI-II	1st
7	HP LJ P1007	VNFPB06668	Arunashish Chatterjee,DD/ <b>Sujita Pradhan,SI-II</b>	1st
8	HP LJ P1007	VNFNX74743	Debasmita Majumder	1st
9	HP LJ P1007	VNFN109447	CA Section (Dilip Banerjee)	1st
10	HPLJ 2055dn	CNCK217834	Bivas Hira,DEO Gr. 'B'	1st
11	HP LJ-1005MFP	CNG99DF71X	Dr. P.C.Coomar,JDCO	1st
12	M1136MFP	CNG7CCQK58	Dr. P.C. Coomar, JDCO	1st
13	M1136MFP	CNG7CCRJ6T	P.P.Joy, DDCO	1st
14	HP LJ P1007	VNF6M73794	R.S. Soren,UDC	4th
15	HP LJ P1007	VNFN302396	Gopal Roy, O.S.	4th
16	HP LJ P1007	VNFN151707	Jagannath Mahato, Compiler	4th
17	HPLJ 2055dn	CNCK117396	Biman Das,UDC-Admn.	4th
18	HP LJ P1007	VNFN300835	Bimal Mondal, O.S.	4th
19	HP LJ P1007	VNFN157049	Swapn Sarkar,SI-II	4th
20	HP LJ P1007	VNFN159422	Pinaki Goswami, SI-II	4th
21	HPLJ P1505	VNF3F65093	Partha Thakur, UDC	4th
22	HPLJ P3015	VNC3YO5137	Amitava Mitra, DEO Gr. 'B' (Accounts Sec.)	4th
23	HP LJ P Model 5100 (A3)	CNGX137689	Amitava Mitra, DEO Gr. 'B' Accounts Section	4th
24	HPLJ P1505	VNF3F62444	Monoj Biswas, UDC	4th
25	HP LJ P1007	VNFN151678	Narendra Nath Das	4th
26	HP-LJ Pro P1606dn	VNC3D08854	P. Ganguli, DEO Gr. 'B'	5th
27	HP-LJ Pro P1606dn	VNC3D08866	Tarun Sarkar, SI-II -Library	5th
28	HP LJ P1007	VNFNS91609	Sarbani Roy, AD(L)	5th
29	HP LJ P1007	VNFPB08522	Utpal Mandal, Geographer, Map Sec.	6th
30	HP DJ(A-3)-1280	CN74G8ZOSR	Kailash Das, R.O, Map.	6th
31	HP LJ P M1136MFP	CNG7CCBK4W	M Guha, ADCO	6th
32	HP LJ P M1136MFP	CNG7CCBK46	Sayantika Basu, ADCO	6th
33	HP LJ P1007	VNFNS66922	Aparup Banerjee, SI-II	6th
34	HP LJ P M1136MFP	CNG7CCBKBS	P. Dasgupta, ADCO	6th
35	HPLJ P1505	VNF3F65428	Sayantika Basu, ADCO	6th
36	HPLJ P1505	VNF3F66664	Tandra Dutta, ADCO	7th
37	HP LJ-1020	CNCK0B30720	Subhasish Chatterjee, ADCO	7th



Prescribed proforma for submission of Technical Bid Vide No. D-21014/6/Estt/2014/

Dated: ... -10-2015

With reference to Tender Notice No. D-21014/6/Estt/2014/ .....Dated -10-2015 the undersigned furnishes below / enclose herewith the following details / documents for consideration :

1. Name of the Agency :
2. Details of Earnest Money Deposited (EMD) :
  - a) Draft No. with amount : \_\_\_\_\_
  - b) Date of issue : \_\_\_\_\_
  - c) Name of the Bank : \_\_\_\_\_
3. Details of Documents to be submitted with Tender (Self attested and stamped):
  - i) Copy of Registration Certificate of the Agency :
  - ii) Copy of latest Sales Tax / Service Tax and VAT Clearance certificate along with PAN No.
  - iii) Copies of work order, experience certificate and certified copy of the completion certificate for similar nature work in Govt. Office/Department/Other Organization of repute in the least 3 (three) years.
  - iv) Self-Certificate duly signed by the agency stating that it has not been black listed by any Central Govt. / State Govt./Public Sector Undertakings / Autonomous Bodies under Government of India.
  - v) Supporting Document showing eligibility of exemption from EMC, if any :

## 4. Proforma of submission of Quotations :

Sl. No.	Name of items /Model/Make/ Specification of PCs and Printers	Rate per Unit (Rs.)	Taxes (in Rs.)	Total per Unit	Total for 31 PCs (Rs. in Value and Words)	Total for 37 Printers (Rs. in Value and Words)
1	2	3	4	5	6	7

Total quoted amount in values and words \_\_\_\_\_

I / We agree to the terms and conditions as mentioned in the Tender Notice No. D-21014/6/Estt/2014/.....  
Dated ...-10-2015 issued by the DCO, West Bengal.

Signature with date : \_\_\_\_\_

Name (In Capital Letters) : \_\_\_\_\_

Name of the Agency : \_\_\_\_\_

Tel. No. / Fax No. / Email ID : \_\_\_\_\_

Office Seal of the Agency