BY SPEED POST

Government of India
Ministry of Home Affairs
Office of the Registrar General & Census Commissioner, India
2/A, Mansingh Road, New Delhi- 110011
(Printing Section)

D-29015/4/2014 (Ptg.) RG

Dated : 17.4.2014

TENDER CALL NOTICE No. D-29015/4/2014 (Ptg.) RG dated 17.4.2014

Subject : Tender enquiry for procurement and delivery of about 5,000 corrugated boxes– Regarding.

Sir,

Sealed quotations are invited from the manufacturers of corrugated boxes as per specifications attached in Annex-A. Interested bidders are requested to quote their competitive rates in the following manner.

Sl. No.	Description	Rates (in Rs.)	
		In figures	In words
1.	Cost of corrugated box including all taxes/transportations etc.		

2. The corrugated boxes are required urgently and to be supplied within 10 days from the date of placement of the order. The delivery of the boxes is to be made at Okhla Industrial Area, Phase-I and the validity of rates will be 1 (one) year.

3. Your quotation per unit (inclusive of all taxes) of corrugated boxes as per proforma attached (Annex-B) in sealed envelope along with an EMD of Rs. 25,000/- (Rs. Twenty five thousand only) in the form of Demand Draft/Pay Order of any Nationalized/Scheduled Bank drawn in favour of "Pay & Account Officer (Census)" payable at New Delhi should reach the undersigned by 25.4.2014 up to 2.30 p.m. Quotations received after the stipulated date/time and without EMD shall not be entertained. Quotations shall be opened at 3.00 p.m. on the same day in the presence of the representative of the firms, if any. The order would be placed to the lowest bidder (L-1) based on the per unit rate. The EMD of successful bidder (L-1) shall be forfeited if it does not accept the work for any reason, whatsoever. The EMD of successful bidder will be converted as Performance Security till completion of the work. EMD of unsuccessful bidders will be returned as promptly as possible as but not later than 30 days.

4. This office, however, reserves the right to reject any or all quotations without assigning any reason thereof along with the right to amend any of the tender conditions or a part thereof before the last date for the receipt of the tender if found absolutely necessary. Any such amendment will be communicated to the tenderers.

5. Besides the items mentioned above in the bid, the following should be enclosed along with the tender in a sealed cover :

a) EMD of Rs. 25,000/-.
b) Attested copy of the firm's Registration renewed up to date.
c) A copy of latest Sales Tax/VAT clearance certificate duly self attested.
d) Self certificate duly signed by the tender that the tenderer has not been blacklisted either by ORGI or any Central/State Govt. or its undertakings.
e) Details of Bank Account including bank's name, branch and account No. with IFSC/RTGS/MICR code of the Branch.
f) A sample of the corrugated box as per specification is to be supplied separately, before the opening of the bids. Firm will obtained a certificate from the certifying laboratory that material used is of the same specifications as per Tender Notice's Annex-A and submit the same at the time of delivery of the boxes.

Yours Faithfully,

Ravi Shankar

(Dr. Ravi Shankar)
Deputy Director

To :-

1. As per list
2. Copy to Notice Board
3. ORGI's Website

Annex-A

TECHNICAL SPECIFICATION OF THE CORRUGATED BOX

Particulars	**Box Type (5-Ply)**
Grammage (gm/m)	
Outer Ply	180
2nd Ply	140
3rd Ply	140
4th Ply	140
Inner Ply	180
Type of Flute	
Outer Ply	B
Inner Ply	C
Busting Strength kg/cm^2 (minimum)	12.00
Edge Crust Test kgf/m (minimum)	1100
Moisture content (%)	7-10
Cobb Value (minimum) gm/m^2	100
External Dimensions mm (L x W x H)	521 x 318 x 328
Box Joint	Double copper staples
Style	As per drawing (Annex-C)
Adhesive	Starch based
Gap between two pair of staple pins (mm)	25
Angle of staples	45 degree

Note : Sample of corrugated box can be seen on any working day in the Printing Section of ORGI from 10.00 am to 5.00 pm.

ANNEX-B

FORMAT FOR FILLING THE RATES OF CORRUGATED BOXES

Sl.No.	Item	Rate per Unit (inclusive of all taxes)
1	2	3

Signature .....

Name of the authorized Signature

.....

Firm's Seal

Annex-C

