



भारत सरकार/Government of India
गृह मंत्रालय/Ministry of Home Affairs
भारत के महारजिस्ट्रार का कार्यालय
Office of the Registrar General, India
२-अ, मान सिंह रोड, नई दिल्ली – 110011
2-A, Man Singh Road, New Delhi-110011

पत्र संख्या/ No. D-15014/03/2014/GS

दिनांक/ Dated: 07.05.2014

Quotation No. D-15014/03/2014-GS dated 07.05.2014 for providing Annual Comprehensive Maintenance Contract (ACMC) for Reverse Osmosis (RO) System installed at ORGI, Man Singh Road (Hqrs.)

Sealed quotations are invited for Annual Comprehensive Maintenance Contract (ACMC) for Reverse Osmosis (RO) System having capacity of 100 LPH Based on 1000 PPM of Kemflw installed at ORGI, 2-A, Man Singh Road (Hqrs.), New Delhi on the following terms & conditions:-

- (i) The ACMC will cover all parts which may be required from time to time such as all electrical parts like Raw Water Pump, High Pressure Pump, Low Pressure Switch, High Pressure Switch and all consumables including Membrane, Anti-scalant, Pre Filter (Spun Filter/Sediment Filter) and Carbon Filter;
- (ii) The rate once accepted by this office would be applicable for a minimum period of one year from the date of issue of work order in favour of successful tenderer;
- (iii) The tenderer should also mention Service Tax alongwith the rate which would be charged extra;
- (iv) An **EMD of ₹2,000/- (Rupees two thousand only)** in form of DD/Pay Order issued by any Nationalized/Scheduled Commercial Bank, in favour of "Pay & Accounts Officer (Census)" payable at "New Delhi" be attached alongwith the bids. EMD of unsuccessful bidders shall be returned after award of work;
- (v) The successful bidder shall deposit a **Performance Security of 5%** of the value of the annual rate, in form of a DD/Bank Guarantee in favour of "Pay & Accounts Officer (Census)" payable at "New Delhi" after which the EMD will be returned;
- (vi) The contract under ACMC will cover replacement of all defective parts free of cost;
- (vii) The successful tenderer will attend the calls of RO System immediately but not later than 04 (four) hours and depute the mechanic to rectify the problem. In case the firm fails to attend and rectify the complaint within four hours, penalties at the double of proportionate ACMC payment for the number of such days shall be deducted from the quarterly payment;
- (viii) The mechanic of the successful tenderer will visit each month during the period of contract and will thoroughly check, clean and service the RO System as a part of preventive maintenance and will also check the out flow water's quality and will provide all consumables and chemicals free of cost;
- (ix) The payment will be released quarterly after satisfactory services for attending complaints as well as for monthly preventive maintenance visits, and a pre-receipted bill in triplicate duly checked and verified by the Caretaker.

The rate/quotation in sealed cover should reach this office **latest by 3 p.m. on 20.05.2014, which will be opened on the same day at 3.30 p.m.** Quotations received after the stipulated time/date or sent by Fax/E-mail shall not be entertained.

This office, however, reserves the right to reject any or all the quotations without assigning any reason thereof.

(Dr. Ravi Shankar)
Deputy Director
Ph: 011-23388330

To

As per list