सत्यमेव जयते

भारत सरकार GOVERNMENT OF INDIA

गृह मंत्रालय MINISTRY OF HOME AFFAIRS

जनगणना कार्य निदेशालय, दिल्ली

DIRECTORATE OF CENSUS OPERATIONS, DELHI

सी-विंग, भूतल, पुष्प भवन, मदनगीर रोड, नई दिल्ली - ११००६२

C-Wing, Ground Floor, Pushpa Bhawan, Madangir Road, New Delhi - 110062

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2011

TENDER NOTICE No. G-17015/6/2014-GIS-DCO (Delhi) 354 **Dated: 09.07.2014**

Sealed limited tenders are invited from reputed manufacturing firms or their authorized dealers, suppliers for civil work, electrical work, data cable work, supply and fixing of furniture for Directorate of Census Operations, Delhi. The tender document can be obtained from this office free of cost on any working day between 10.30 A.M. to 4 P.M. The tender documents can also be downloaded from http://www.censusindia.gov.in. Interested vendors should send their bids by 3:00 P.M. on 21.07.2014 to the Director of Census Operations, Delhi, C-Wing, Ground Floor, Pushpa Bhawan, Madangir Road, New Delhi 110062.

This issues with the approval of the Director.

9.7.14

(G.C. Joshi)
Deputy Director

2011

G-17015/6/2014-GIS -DCO (Delhi)

Government of India
Ministry of Home Affairs
Directorate of Census Operations, Delhi
C-Wing, Ground Floor, PushpaBhawan,
Madangir Road, New Delhi - 110062.

TENDER NOTICE NO. G-17015/6/2014-GIS -DCO (Delhi) Dated 09.07.2014

Sealed Limited Tenders are invited from reputed manufacturing firms or their authorized dealers, suppliers fulfilling the following minimum eligibility criteria and as per the terms & conditions given below, only on prescribed form at Annexure-I for civil work, electrical work, data cable work, supply & fixing of furniture in the Directorate of Census Operations, Delhi, C-Wing, Ground Floor, Pushpa Bhawan, Madangir Road, New Delhi-110062.

1. ELIGIBILITY CRITERIA FOR BIDDERS: The Bidders intending to participate in the tender process should fulfill the following minimum eligibility criteria.

(a) Average annual turnover of the bidder should be more than Rs. 2.0 crore during the last three year. Audited Balance sheets for 2010-2011, 2011-12, 2012-13/2013-14 as support papers should be submitted;

(b) The bidder must have undertaken and successfully completed at least three important similar projects (given at point no 2 of Annexure - I) each valuing rupees 25.00 lakh or more during the period April, 2011 to March, 2014 in the offices of Government of India/State Governments/Public Sector Undertakings/any other reputed companies. Copies of such Work Orders during the above years alongwith Completion (Certificates should be submitted with the quotation)

(c) The Bidder should not have been blacklisted by any Central Government /State Government Offices, PSUs and the bidder should not have been bankrupt from any of the bank or any financial institution. (Self-declaration certificate to this effect separately must be submitted)
The manufacturing firms or authorized dealers suppliers with agreement or joint agreement are not allowed to bid.

(d) The firm should be ISO 9001: 2000 certified. (A valid certificate copy of the same must be enclosed)

Note: The bidders can visit the site during office working days (for calculation of area etc.)

2. **SCHEDULE OF OFFER**: Sealed limited Tenders are invited for the civil work, electrical work, data cable work & supply & fixing of furniture as per the prescribed specification of materials and approximate quantity indicated in at Annexure-II.

3. **AVAILABILITY OF TENDER DOCUMENT:** Tender Document can be obtained from the Directorate of Census Operations, Delhi. The same can also be downloaded from **www.censusindia.gov.in (Tender).**

4. **DUE DATE:** Due date for submission of offer is on or before 3:00 P.M. on date 21.07.2014 at Directorate of Census Operations, Delhi, Offers received after due date and time of submission shall not be considered. The Tender will be opened on date 21.07.2014 at 4:00 PM.

5. **OFFERS:** Intending firms should submit their information in prescribed proforma at Annexure -I. It should be addressed to the purchaser i.e. "The Director, Directorate of Census Operations, Delhi. If tenders are submitted by hand then sealed envelope must indicate TENDER NO. & DUE DATE OF OPENING and shall be deposited in the TENDER BOX provided for this purpose. If the tenders are sent by post, then tender must be sent in double covers. INSIDE COVER should have TENDER NO. & DUE DATE OF OPENING AND SEALED while OUTSIDE COVER should only bear address of the purchaser without mentioning tender number & due date of opening and need not be sealed. TELEGRAPHIC/FAXED QUOTATIONS SHALL NOT BEACCEPTED.

6. **RATES:** Rates should be indicated in Indian currency including all charges like all taxes, loading- unloading, installation, freights etc. The rates quoted must be firm till delivery, Statutory deductions will be made from the bill payments.

7. **VALIDITY:** Prices quoted must remain firm and offer should remain open for acceptance for six months from the date of opening of tender.

8. **ERASING, OVER-WRITING AND CORRECTIONS:** Erasing, over-writing and corrections should be authenticated by the tenderer's signature. In case this has not been done such offer is likely to be rejected. All tender document & enclosures are to be signed with date & stamped.

9. **DELIVERY/COMPLETION SCHEDULE:** The Successful bidder is to start the work immediately from the date of issue of Work Order/Job Assignment and by the purchaser it is expected from the bidder to complete the work not later than 60 days. To this effect the bidder should mention the delivery/completion schedule in the prescribed bid proforma else it will be rejected by the purchaser as non-responsive.

10. LATE DELIVERY: In case work is not completed within time schedule then this office reserves the right to recover liquidated damage charges @ 0.5% of the complete value per day.

11. RISK PURCHASE: In case of failure to completion of work within the stipulated schedule, as per para 10, this office reserves the right to undertake risk purchase at the cost of DEFAULTER. Any additional expenditure so incurred in undertaking risk purchase shall be recovered from the Defaulter. In this context, we also reserve our right to cancel part of the order and undertake risk purchase for this cancelled quantity depending on our need.

12. EARNEST MONEY DEPOSIT (EMD):

EMD is to be enclosed with tender document Conditions regarding deposit of EMD are as given below:

(a) Bidders are required to deposit Rs.1,00,000/-(Rupees One Lakh Only) towards EMD in the form of Account payee Demand Draft/Pay Order/Bank Guarantee of any Nationalised/Scheduled Bank drawn in favour of "THE DIRECTOR, DIRECTORATE OF CENSUS OPERATIONS, DELHI" payable at New Delhi along with Bid. No. Public Sector Unit or Joint Sector Unit is exempted from paying Earnest Money.

(b) Any bid without Earnest Money will be rejected by the Purchaser as non-responsive.

(c) Unsuccessful Bidders Earnest Money will be discharged/returned as promptly as possible as but not later than 30 days after the expiration of the period of bid validity prescribed by the Purchaser.

(d) The successful Bidders Earnest Money will be discharged/returned after the retention amount of 10% of bill amount rounded upto the next hundred.

(e) No interest will be payable by the Purchaser on the amount of the Earnest Money.

(f) Failure of the successful Bidder to comply with the requirement /job order shall constitute sufficient grounds for the annulment of the award and forfeiture of the EMD, in which event the purchaser may make the award to the next lowest evaluated Bidder at the risk and cost of the successful Bidder.

13. PAYMENT & "PERFORMANCE SECURITY" 90 % of the total amount can be released after completion of work of the Supplier and to the satisfaction of the Purchaser shall be paid to the Supplier and the remaining 10% of the bill amount rounded upto the next hundred shall be retained by the Directorate of Census Operations, Delhi towards "Performance Security". The total retention amount against bills of the Supplier, retained, towards "Performance security shall be released by the Directorate of Census Operations Delhi after the warranty period of two year from the date of completion of work. No interest will be payable for the retention amount towards "Performance Security". In the event of non-providing the services, the retention amount shall be forfeited to the extent the services are not provided. Further, if the Purchaser has to get the services from any other Bidder because of failure to provide in full or part by the successful Bidder, the difference in payment may be made from such amount. Also, the amount retained towards "Performance Security" is subject to forfeiture if it is found at any point of time during warranty period that the materials used by the Supplier are not in conformity to the accepted specification by the Purchaser or substandard.

Note: Earnest Money will be discharged/returned to the Supplier when the retention amount @ 10% of bill amount towards "Performance Security" by the Directorate of Census Operations, Delhi would exceed the EMD Value.

14. SALES TAX /VAT CLEARANCE CERTIFICATE: A copy of latest sales tax/Vat clearance certificate duly self-attested should be submitted along with the offer.

15. BANK CHARGES: Bank charges, if any, shall be borne by the successful tenderer.

16. DELIVERY & INSTALLATION: The material should be properly delivered in conformity with the specification and properly installed to the satisfaction of the purchaser and concerned authority within a period of sixty days.

17. LATE OFFER: Any offer received after due date of opening and time are not acceptable.

18. ATTENDING TENDER OPENING: The representative of the tenderer who wishes to attend to the tender opening is allowed to do so subject to presenting the authorization letter from the tenderer.

19. PROVEN SUPPLIER: Please enclose copies of work orders and completion certificates received from offices of Government of India/State Governments/public sector undertaking and any other reputed limited companies for civil work, electrical work, data cable work, supply & fixing of Modular Furniture valuing more than Rs. 15 Lakh as proof of proven vendor.

20. GUARANTEE/ WARRANTY: The materials should carry minimum Guarantee/Warranty for two year from the date of completion of work.

21. The material used in the work should be of standard quality and must be of a branded one.

22. **AWARD CRITERIA:** The purchaser shall award the Job Contract to the successful Bidder whose bid has been determined to be responsive and has been determined as the lowest evaluated bid on the basis of quoted rates for the estimated quantity of materials (ANNEXURE-II) Provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily. The Purchaser shall however not bind to accept the lowest or any bid and reserves the right to accept any bid, wholly or in part. The Purchaser at its absolute and sole discretion reserves the right to award contract to more than one Bidder for the purposes as may be necessary or expedient.

23. **PURCHASER'S RIGHT TO ACCEPT OR REJECT ANY BID AND OR ALL BIDS:** The Purchaser reserves the right to accept any bid and to annul the Tender Process and reject all bids at any time prior to award of Contract, Without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders on the grounds for the Purchasers action.

SPECIAL NOTE:
1. Any ambiguity in the offer may lead to disqualification.
2. Conditional offer shall be summarily rejected.

DIRECTOR
DIRECTORATE OF CENSUS OPERATIONS, DELHI
C-WING, GROUND FLOOR, PUSHPA BHAWAN,
MADANGIR ROAD, NEW DELHI-110062.

ANNEXURE-I

PRESCRIBED PROFORMA FOR BID

I agree to the Terms and Conditions as mentioned in the Tender NoticeNo.G-17015/6/2014-GIS-DCO(Delhi) dated _____ issued by the Government of India, Directorate of Census Operations, Delhi, C-Wing, Ground Floor, Pushpa Bhawan, Madangir Road, New Delhi - 110062.

1.	Name of the Manufacturer/Dealer/Firm	
2.	Confirmation Regarding Civil Work, Electrical Work, Data Cable Work and Supply Fixing of furniture Materials as per Prescribed Specification of Material.	Yes / No
3.	Period of Validity of Offer Price **(in days)**:	
4.	Delivery Schedule:	
5.	Earnest Money Deposit:	
	Name of the Bank:	
	Date of Issue:	
	Bank Guarantee Number:	
6.	Documents to be enclosed:	
	(a) Sales Tax/VAT clearance certificate A copy of latest sales tax/VAT clearance certificate duly self-attested should be submitted along with offer.	
	(b) Copies of Balance Sheet of the firm for last three years.	
	(c) Work orders valuing more than Rs. 25 Lakhs completion certificates.	
	(d) Copy of PAN Card of the firm, agency, dealer.	
	(e) Profile of the firm	
	(f) Copy of similar work order through which the work of Central/State/PSU office is completed.	
	(g) Registration No. of the firm	
	(h) Phone/Fax/Mobile No. for contact the persons responsible to execute the work for contract.	

Signature .....

Name .....

Name of the Manufacturer .....

Stamp .....

Annexure -II

Sl. No.	Items Description (specifications)	Qty Appx.	Rate Inclusive of all VAT/ Service Tax etc.
1.	**Working Stations with Chairs** Supply and placement of the modular tile based system consisting of a CRCA grade metal structure of frame of widths in combination of 600 mm and 900 mm and height of 1219mm and with a trim of 69mm width. The frames are clad with a combination of metal embossed tiles at the below worksurface level and fabric magnetic tiles at above worksurface level. Provision of metal fascia at the skirting level shall be provided for wire management. One no. of white board tile in the tiles above worksurface level inside will be provided. Worksurface and side panel of 25 mm thick prelaminated board with 2 mm thick PVC lipping on all edges and round moulded on the front working side worktop surface will be provided Worktops and side panel shall be attached to the panels with the help of M.S brackets as per design of the system. 1500 mm W1 x 1500 mm W2 x 600mm D x 1241 mm Ht single seater One no. of Metal Pedestals with wooden prelaminated and PVC edge banded fronts and top, of size - 390 mm w x 585 mm d x 656 mm ht with drawer configuration of 1 box drawers and 1 filing drawer with central locking system for all drawers shall be provided per workstation with triplicate key. one number of Metal KeyBoard Tray and one number of Metal CPU trolley shall also be provided as accessory with the every workstation. Approved colour and Brand Along with LAN networking I/O patch point and CAT 6 Patch cord crimping at both the end. .Electrical power supply 5/15 amp Modular Switch/Socket including modular plate & separate two online UPS power 5/15 supply Modular switch socket point with indicator on the workstation for Computer operation The chairs made of moulded Polyurethane foam of approved colour and Brand and 1.2cm thick recycled composite board upholstered with replaceable fabric cover. The back made of MS tubular frame insitu moulded with Polyurethane foam and upholstered with fabric cover. BACK SIZE :45.0 cm. (W) x 47.0 cm. (H) SEAT SIZE-45.0 cm. (W) x 50.5 cm. (D) . The armrest is Adjustable with PU top moulded with plastic inner and is mounted on injection moulded Nylon armrest structure. The pedestal is injection moulded in black 33% glass-filled Nylon- 66 and fitted with 5 nos. twin wheel castors The entire workstation should be self-supported and not fixed to the floor. It should be easily dismountable with the help of tools.	24	
2.	**Partitions** Providing & fixing of Powder coated Aluminum Glazed low Height/Full height partition, Outer and veritical frame work middle section and bottom section made of 2 ½ " x 1 ¾ respectively. All Section are made in 14 gauge thickness with 3 mm joining angles. Partition made of 12 mm thick anti-termite Prelaminated board (PLB) both sides laminated (I.S.I) upto a	1,880 sq.ft.	

	certain height (900 MM OR 1500 MM) and 5 MM Thick (I.S.I) Glass above upto a total height of 2.10 Mtr./3.10 Mtrs. or as approved Glass fixed with rubber gasket and Aluminum beeding. Doors at the approved place and necessary required hardware with triplicate key lock of reputed brand (Godrej, Link) make.		
3.	**Rack & Drawers** Low height wooden storage 500 mm deep storage unit with shutter made of 4 mm, 6 mm, 12 mm, 19 mm thick, commercial plywood block board/teak board termite resistant to handle heavy weight bundle of AHL/paper maps jackets with all external surface pasted with 1.00 mm thick sun mica in all internal side and surface with hardware and powder coated fitting and anti-termite protection done.	**611 cu . ft.**	
4.	**Door Closers** Providing & fixing of door closer at appropriate place in partition or wall of doors repute brand and make	8	
5.	**Flooring**		
(i.)	Repairing, laying & fixing floor tiles of Jhonson & Jhonson/Nitco/Kajaria, water absorptions less than 1% and flexural strength not less than 30N/mm2, with approved color and shade on existing floor including grouting the joints with while cement and matching pigments etc. labour and fixing material complete in all respect.	**2,900 sq.ft.**	
(ii)	Providing / fixing of PVC flooring with 1.5 mm thickness after dismantling old damaged and with new flooring done complete in all respect.	**2,900 sq. ft.**	
6	**Electric Modifications**		
(i)	Providing and fixing of a set of 5/15 amp. Modular Switch/Socket including modular plate in PVC conduit with G.I Box (Havells)	10 Nos.	
(ii)	Providing and fixing of panel board of 18 SWG mild steel properly painted with main switch TPN 100Amps with HRC fuse make Havel and busbar with copper strip TPN with size 25x4x300mm mounted on porcelain base and 3 each indicators and light phase changer 63Amps.2 pol. And volt meter with panel connected to main (panel with double door.	1	
(iii)	Providing and fixing with distribution box main isolator MCB for UPS DP 63 Amps, MCB and UPS outgoing 32 Amps. DP MCB in common MCB 12 way DB of 6Amps.MCB with 2x4sqmm and 1x1.5sqmm. PVC insulated copper wire through PVC conduit from UPS make MDS(6Amp MCB) with PVC insulated copper wire through conduit to all computer working stations, server.	2	
(iv)	Providing & Fixing of Exhaust fan with wire through PVC conduit pipe (CG, Havels make)	1	
(v)	Providing and Fixing 24 Port Switch (D Link, Sys make)	1	
(vi)	Providing and fixing Jack Panel for manageable 24 port switch (D Link, Sys make)	1	
(vii)	Providing and fixing of CAT 6 Patch cord with crimping at both end (3 metre long D-Link)	9	

(viii)	Providing and fixing of CAT 6 I/O outlets with concealed box and dual face placates (D Link) Installation of IO/Patch Panel/ Rack/ Switch and System Integration	6	
(ix)	Providing and laying telephone/intercom wiring and TP jack as directed places with boxes wire through PVC pipe and Providing of Ultrasonic electromagnetic pest repellant device, temperature and humidity reading display device	1	
(x)	Biometric access control door lock Should store two templates per finger i.e. 1- master and 1- Slave template, Real Time auto update of Finger Templates to monitor change in the fingerprint, High Quality Optical Sensor/Capacitive Chip Sensor Fast Verification Time (less than 1 sec., 2 sec. for Identification) Should have various Operating Modes - Smart Card/PIN and Fingerprint Verification Output Formats: Wiegand / RS232 / RS485 / TCP/ IP made available, High Protection from Scratch and ESD (Electro Static Discharge)	1	
7.	**Air Conditioning**		
(i)	Two Ton split (Hitachi RAU 518ETD make) 5 Star Copper condenser, Stabilizer 4KVA, outdoor stand , drain pie, copper pipe and extra wire, power point with industrial type socket and MCB 32 Amps Including installation and complete in all respect.	1	
(ii)	One Ton split (Hitachi RAU 518ETDmake) 5 Star Copper condenser, Stabilizer 4KVA, outdoor stand, drain pie, copper pipe and extra wire, power point with industrial type socket and MCB 32 Amps. Including installation and complete in all respect.	2	
8.	**Smoke Alarm & Fire extinguishers** Should be Compatible with all types of conventional detectors, Battery backup within built charging, Automatic switch over to Battery in case of AC mains failure, Signal Silence to acknowledge Fire/Fault condition, Active fire zones in case of isolating of other zones Indications Separate twin LED indication for fire for each zone Zonewise Fault (Open/short circuit) indications Fire/Fault status in unambiguous colored indication, AC Fail/ Low Battery warning Charger ON /Charger Fail indication Fuse blown indication for AC and DC fuses Earth fault indications, Hooter Cut Detection with audio visual warning. Outputs Individual hooter outputs for each zone and a common hooter output Two numbers FORM C Relay output for actuators like elevator control, AHU shut-off, Fire extinguishing system Selectable Activation of Relays either at Alarm condition or at Trouble condition Supply to Two Nos. of Fire extinguishers cease fire Cylinder with valid appropriate gas (CO2) in working condition.		

Instructions to the Tenderers:

- Vendors are required to quote for all items along with installation commissioning operationalization Fine Tuning/Testing/ Troubleshooting & Stabilization In case of not quoting any line item, the bid would be summarily rejected.
- All the items included in the Tender include the commissioning of all kind of switches with fittings with its operationalization etc.
- All equipments quoted should be of reputed ISI/ISO brand/make.
- The sample of all the material and the work items shall be got approved by the head of office at this directorate or his authorized representative in advance before proceeding further on the work.
- Any damage done to the property during the execution of the work shall be the responsibility of the contractor and it shall be made good by him at his cost of entire satisfaction of the directorate.
- The contractor shall also make his own proper arrangement for welfare, housing (not in the premises of the directorate)and safety of his material and labour
- No claim, made in ignorance or under misunderstanding of the site conditions or on ground of insufficient description shall be entertained.