Speed Post

सत्यमेव जयते

भारत सरकार/Government of India
गृह मंत्रालय/Ministry of Home Affairs
भारत के महारजिस्ट्रार का कार्यालय
Office of the Registrar General, India
२-अ, मान सिंह रोड, नई दिल्ली – 110011
2-A, Man Singh Road, New Delhi-110011

2011

पत्र संख्या/ **No. D-15014/4/2014/GS(Pt.)** दिनांक/ **Dated**: **15.07.2014**

Sealed tenders are re-invited from reputed firms/suppliers for supply of 5000 Sheets of Light Weight Straw Board as per sample available with undersigned/Deputy Director (Ad-I) for ORGI as per details given below:-

S No	Items	Specifications	Estimated Qty.
1.	Light Weight Straw Board	Size – 31" x 41" Thickness – 2.3 mm	5000 Sheets

1. Eligibility Criteria for Bidders: -

(i) Annual Turnover of the Bidder(s) should be more than Rs. 20.00 lakhs for last two years. Copies of balance sheets be enclosed.

(ii) The Bidder must have undertaken and successfully completed some of the similar projects each valuing more than Rupees five lakhs, in the offices of Government of India/ State Governments/ Public Sector undertakings/ any other reputed companies & private concerns. (Copies of such Work Orders during last two years/work completion certificates should be submitted)

2. Earnest Money Deposit (EMD): -

Bidders are required to deposit Rs. 15,000/- (Rupees fifteen thousand only) towards EMD in the form of Account Payee Demand Draft/ Pay Order of any Nationalised/Scheduled Bank drawn in favour of "Pay & Accounts Officer (Census)" payable at "New Delhi" along with their Bid in sealed envelope. Bidders who have earlier submitted their quotations alongwith EMD are not required to submit EMD. However, they may revise their rates.

3. Other Terms and Conditions: -

(i) Bidders should submit their sealed envelopes with Deputy Director (Hqrs.) at 2/A Man Singh Road, New Delhi latest by 3.00 P.M. on 28.07.2014.

(ii) The tenders shall be opened on the same date at 3.30 P.M. in the presence of quotationers or their authorised representatives if any.

Contd…2/-

(iii) The quotations received without supporting papers i.e. (a) balance sheets for 2011-2012 and 2012-13/2013-2014 and (b) work experience valuing more than Rupees five lakhs etc. towards fulfilling eligibility criteria and without earnest money in the form of Demand Draft/ Pay Order shall be summarily rejected.

(iv) The quotations received after stipulated date and time shall not be entertained.

(v) Rates should be indicated in both Figures & Words including charges like all taxes, loading/ unloading, transportation, freight etc. The rates quoted would be firm till delivery and no change whatsoever for any reason would be allowed.

(vi) The material should be properly delivered in conformity with the specifications and properly supplied to the satisfaction of the concerned authority in ORGI's Godown at Pushpa Bhawan, New Delhi.

(vii) Interested bidders may see the sample on any working day between 10.00 A.M. to 6 P.M. at our office 2-A, Man Singh Road, New Delhi which is available with Deputy Director (Hqrs.)/Deputy Director (Ad-I).

(viii) Bidders are required to give sample essentially alongwith their sealed quotation.

(ix) Items are expected to be supplied within 15 days from the date of Supply Order.

(x) The Bidder should not have been black listed by any Central Govt. / State Govt Office etc. If found to have declared black listed by any Govt. office, the EMD deposited shall be forfeited and the quotation shall be rejected.

(xi) EMD of unsuccessful Bidders shall be returned as promptly as possible as but not later than 30 days after the award of the supply order.

(xii) If Successful Bidder(s) awarded the work contract refuses to take up the specified job or violate the other terms & conditions his/their deposited EMD shall be forfeited.

(xiii) The tender document can also be obtained from the official website of office of RGI at **wwwcensusindia.gov.in/Tender**

4. This office reserves the right to reject any or all quotations without assigning any reason thereof.

(G.C. Joshi)
Deputy Director (Hqrs.)
Ph: 23071520

To

As per list