

**Government of India/Ministry of Home Affairs
Directorate of Census Operations, West Bengal
20B, Abdul Hamid Street, 10th floor, Kolkata – 700 069**

Tender Notice No. D.28016/Estt. /2009/Vol.IV/3136 Dated: 01.12.2009

Tenders are invited from intending firms for disposal of 2001 Census Records weighing 200 tones approximately on "as is where is basis". The selected firms shall be required to convert the records into pulp in any Paper Mill at its own cost. The firms are required to submit their sealed tenders indicating their best rates per quintal along with the EMD of Rs. 45,000/- in the form of Demand Draft/Pay Order drawn from any nationalized bank in favour of the Director of Census Operations, West Bengal latest by 21.12.09 (3 p.m.). The tenders shall be opened on the same day at 4 p.m. in presence of the representatives of the firms, if any.

This office reserves the right to reject any or all quotations without assigning any reason therefore.

Asstt. Director

TERMS AND CONDITIONS FOR THE DISPOSAL OF THE 2001 CENSUS RECORDS.

1. Tenders are invited from the reputed / bona fide firms/bidders for disposal of 2001 Census Records viz (i) Houselist Schedules, (ii) Houselist Abstract, (iii) Household Schedules, (iv) Enumerators Working Sheets, (v) Enumerators Abstract etc.
2. Disposal of 2001 census records weighing approximately 200 tones is to be made on 'as is where is basis' and the total quantity will be ascertained after actual weighing whatever the actual quantity it may be, should be disposed of totally.
3. Records are at present lying at 14, Radhabazar Lane, Kolkata-700 001, Sanskrit Sahitya Prishad 168/1, Raja Dinendra Street, Kolkata - 700 004, Behala Drug Industrial Estate, 620, Diamond Harbour Road, Behala, Kolkata – 700 034 and 8, Prince Anwarshah Road, Godown No.5, Kolkata – 700 033 under the Directorate of Census Operations,

- West Bengal. The intending tenderer(s) may inspect the records during office hours on any working day with prior permission of Sri P.K. Das, Assistant Director (Admn),
4. The selected firm shall be required to convert the records into pulp in any Paper Mill at his own cost in presence of the Gazetted Officer of this Directorate. A certificate of pulping of Census records of 2001 to be obtained from the paper mill where it is pulped.
 5. The records can not be used as waste paper or for other purpose, being confidential Census records.
 6. The Firms are required to submit their **sealed tenders** indicating their best rate per quintal/per Kg. The expenditure for transportation, loading, unloading, weighing etc will be borne by the successful bidder.
 7. The Earnest Money Deposit of Rs.45,000/- (Rupees forty-five thousand) only to be deposited in the form of Demand Draft/Pay Order drawn from any nationalized bank in favour of the Director of Census Operations, West Bengal, should be attached with the sealed rate quotations latest by 21.12.2009 up to 3.00 P.M.
 8. The tender shall be opened on 21.12.2009 at 4.00 P.M. in the presence of the representatives of the firms, if any.
 9. The envelope should be super scribed "**Tender for Selling of Old 2001 Census Records**".
 10. The material should be lifted by the successful bidder after weighment of the disposable Census records on electronic weigh bridge/ 'Dharmakanta' and after making payment in advance in every instance. On the basis of the payment received the appropriate quantum of paper/records will be released from this Directorate.
 11. The material should be lifted in full by the selected bidder with in seven to ten days after communication of the approval.
 12. Non execution of work within the stipulated time or violation of any terms and conditions will lead to forfeit of the Earnest Money in full.
 13. Incomplete offer(s) not conforming to tender enquiry requirement or with vague replies shall not be considered.
 14. This office reserves the right to reject any or all quotations without assigning any reason therefore.

(P.K. Das)
Assistant Director