

**GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS
DIRECTORATE OF CENSUS OPERATIONS, KARNATAKA
E & F wing, 7th floor, Kendriya Sadan, Koramangala, Bangalore – 560 034.**

TENDER NOTICE NO. ADM 30 STY-2009-10, Date: 22.11.2009

Tenders in sealed covers are invited from intending firms for disposal of 2001 Census Records lying in the following premises of this Directorate weighing **100 tones** approximately on 'as is where is basis' .

- 1. Central Record Section I** – No.1, Ali Askar Road, Near Police Commissioner's office, Bangalore – 560 001
- 2. Central Record Section II** – Bruhath Bangalore Mahanagara Palike, Building, Bommanahalli, Bangalore – 560 068

The selected firms shall be required to convert the records into pulp in any Paper Mill as its own cost. The firms are required to submit their sealed tenders indicating their best rates per quintal alongwith the EMD of Rs.50,000/- in the form of Demand Draft/Pay Order drawn from any nationalized bank in favour of "The Assistant Director of Census Operations, Karnataka" *latest by 21.12.2009 - 3 p.m.* The tenders shall be opened on the same day at 4.p.m. in presence of the representatives of the firms, if any.

The detailed Tender Notice containing all terms and conditions may either be obtained from the office of the Directorate of Census Operations, Karnataka, Bangalore or be downloaded from website "www.censusindia.gov.in"

This office reserves the right to reject any or all quotations without assigning any reason therefor.

DEPUTY DIRECTOR &
HEAD OF OFFICE



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Government of India
Ministry of Home Affairs
Office of the Director of Census Operations, Karnataka
'E' & 'F' Wing, 7th Floor, Kendriya Sadan, Koramangala, Bangalore – 560034

No. ADM 30 STY-2009-10

Date: 24.11.2009

TENDER NOTICE

Tenders in sealed covers are invited from intending firms for disposal of 2001 Census Records lying in the following premises of this Directorate weighing **100 tones** approximately on **“as is where is basis”**.

- 1. Central Record Section I** – No.1, Ali Askar Road, Near Police Commissioner's Office, Bangalore – 560 001
- 2. Central Record Section II** – Bruhath Bangalore Mahanagara Palike, Building, Bommanahalli, Bangalore – 560 068

The materials can be inspected at any time at the above said premises during the working hours (10 am to 5.00pm.) - Monday to Friday up to 18.12.2009.

TERMS AND CONDITIONS :

1. Submission of Tender:

Tenders should be sent in a sealed covers addressed to the Directorate of Census Operations, Karnataka, E & F wing, 7th floor, Kendriya Sadan, Koramangala, Bangalore – 560 034 superscribing on the cover as “Tender for purchase of used and un-used census schedules/forms etc.”. Tenders should reach this office before 03.00 p.m. on 21.12.2009. The tenders should be signed by the proprietor in the case of proprietorship paper mill or any one of the Partners or Directors of the paper mill concerned as per the names furnished by the paper

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mill. Tenders will be opened at 04.00 p.m. on the same day i.e. on 21.12.2009 by the committee constituted for the purpose. The tenderers or representatives of the paper mills shall be permitted at the time of opening the sealed tenders provided submission of authorization and specimen signature attested letter obtained from the paper mill concerned to this Directorate for the purpose of opening the sealed tenders.

II Price Indication:

The price per metric ton (i.e. 1000 kg) for purchase of the materials should be given in figures and words.

III Remittance of Earnest Money Deposit (EMD)

The tenders should be accompanied by an EMD for a sum of Rs.50,000/- (Rupees Fifty thousand only) by way of Demand Draft only drawn in favour of "The Assistant Director of Census Operations, Karnataka" payable at Bangalore. Any other mode of payment such as cheque, Money order, Postal orders, Cash etc., will not be accepted. The EMD amount of the successful tenderer will be refunded without any interest whatsoever after receipt of Additional Security Deposit (ASD) or after the fulfillment of the contract. The EMD paid by the unsuccessful tenders will be refunded without any interest whatsoever after finalization of tenders.

IV Remittance of Additional Security Deposit [ASD] :

The successful tenderer will have to remit an Additional Security Deposit of Rs.1,00,000/- (Rupees one lakh only) other than the EMD. This additional security deposit will also be remitted by way of Demand Draft/Pay order in favour of the Assistant Director of Census Operations, Karnataka, Bangalore as stated above.

V Certificates required:

The following certificates should be sent along with the tender.

- (a) Notary Public Certificate in regard to the ownership of paper mill.

(b) The up to date income tax clearance certificate in the prescribed form obtained from the Income tax officer of the circle/ward or District concerned.

(c) The up to date Sales Tax clearance certificate from the Commercial Tax officer concerned.

However, it is specifically informed that the tenders received without the above certificates and EMD will not be considered and liable to be rejected.

VI Acceptance or rejection of Tenders:

The Director of Census Operations, Karnataka, Bangalore is under No obligation to accept the highest or any tender and reserves to himself the right to accept or decline any tender in whole or in part without assigning any reason therefore.

VII Removal of tender items:

The successful tenderer should remove the forms/records specified items from the above said premises as-is-where-is basis at their own cost as and when directed to do so. . The successful tenderer should arrange their own service personnel for loading and unloading of the records and to bring gunny bags etc., for packing of the records at their own cost for removing the materials for wieghment on “As is where is condition “

VIII Payment:

The estimated cost of sale of used and un-used schedules/forms etc., should be paid in advance by way of Demand Draft only in favour of the Assistant Director of Census Operations, Karnataka payable at Bangalore as already stated by the successful tenderer to the office before weighment and removing the lot from this office premises. The advance amount paid will be adjusted against the total amount payable for materials quoted by the successful tenderer. Any other mode of payment other than Demand Draft is not accepted.

IX Sales Tax:

The Sales Tax payable to Government for the purchase of Census records from this office should be paid by the qualified tenderer separately along with the sale amount before removal of the each lot.

X Weighment:

The truck will have to be weighed before loading and after loading the records for each trip. The weighment should be made through the approved Lorry Weigh Bridge in the presence of weighment committee constituted for the purpose. The cost of weighment charge of the Lorry for laden and unladen shall be borne by the selected tenderer.

XI Stipulated period of contract:

The removal of records by following the procedure as stated above should be done within a week from the date of awarding contract

XII Mode of purchase and clearance:

The selected tenderer should purchase and clear the items of Census records approved by this Directorate directly and no transaction should be made through any dealers or agencies.

The selected tenderer should purchase and clear the items of their tender approved by this Directorate subject to the conditions of the tender within the stipulated period without any violation or deviation. Otherwise, it will be construed that the tenderer has no interest to purchase their tender items and on such events their tender and the subsequent orders of this Directorate thereon will be cancelled and the amount of EMD as well as Additional Security Deposit (ASD) remitted by the tenderer be forfeited.

XIII Important Notice:

According to the provisions of Census Act, 1948, all the Census records/forms/schedules are confidential one and the said records/accumulations should not be used for any other purpose excepting pulping. Hence, the records so purchased by the selected tenderer should be made into pulp. The nominated officers of this Directorate for the purpose will accompany the loaded truck to the paper mill and the pulping should be done in their presence only. A certificate in this effect should be obtained from the paper mill where pulping is done and handed over the same to the officers accompany the records which is mandatory for our record purpose.

XIV Acceptance or rejection of any or all tenders:

It is to be specifically noted that the Directorate of Census Operations, Karnataka reserve the right to accept or reject any or all tenders without assigning any reasons therefore. The tenders will be received on the above mentioned conditions only.

Deputy Director &
Head of Office