



Govt. of India
(Ministry of Home Affairs)
Office of the Registrar General of India
2/A, Man Singh Road
New Delhi

TENDER CALL NOTICE NO. No. D-31013/03/2008-GS DATED 15.12.2009

Sealed tenders are invited from reputed manufacturers for providing/fixing of vitrified floor tiles alongwith replacement of old damaged windows of ORGI at Sewa Bhawan, R.K. Puram New Delhi as per details given below:-

S No	Descriptions	Estimated Qty.	Rate Per Qty (in Rs.)	Total Amount (in Rs.)
1.	Supply of Kajaria vitrified joint free floor tiles of Shade No. 6001, 6602, 6008 etc. (size-24"x24") included all tile fixing compound, cutting, laying and fixing labour etc. Size & area- 38'6"x38'6"x1 + 14'3"x6'9"x1 + 38'6"x38'6"x3	6025 sq. ft.		
2.	Replacement of old damaged steel frame windows with aluminium powder coated 4"x1.5" section windows with sliding doors/ fixed panels completed with all required fittings i.e. Rubber gaskets, handles, hinges, fly rails aluminium beading etc. Size & area – 240"x54" + 416"x54" + 36"x54" + 210"x54"x6	732 sq.ft.		

1. Eligibility Criteria for Bidders: -

- i) Annual Turnover of the Bidder(s) should be more than Rs. 50.00 lakhs for last two years. Copies of balance sheets be enclosed.
- ii) The Bidder must have undertaken and successfully completed some of the important projects each valuing more than Rupees twenty five lakhs, in the offices of Government of India/ State Governments/ Public Sector undertakings/ any other reputed companies & private concerns. (Copies of such Work Orders during last two years and work completion certificates should be submitted)

2. Earnest Money Deposit (EMD): -

Bidders are required to deposit Rs. 15,000/- (Rupees fifteen thousand only) towards EMD in the form of Account Payee Demand Draft/ Pay Order of any Nationalised /Scheduled Bank drawn in favour of "Registrar General, India" payable at "New Delhi" along with their Bid in sealed envelope.

3. Other Terms and Conditions: -

- i) Bidders should submit their sealed envelopes with Joint Director (HQ) at 2/A Man Singh Road, New Delhi latest by 3 P.M. on 30.12.2009.
- ii) The tenders shall be opened on the same date at 4 P.M. in the presence of quotationers or their authorised representatives if any.

- iii) The quotations received without supporting papers i.e. (a) balance sheets for 2007-08 and 2008-09 and (b) work experience valuing more than Rupees 25 lakhs etc. towards fulfilling eligibility criteria and without earnest money in the form of Demand Draft/ Pay Order shall be summarily rejected.
 - iv) The quotations received after stipulated date and time shall not be entertained.
 - v) Rates should be indicated in both Figures & Words including charges like all taxes, loading/ unloading, installation, freight etc. The rates quoted would be firm till delivery and no change whatsoever for any reason would be allowed.
 - vi) The material should be properly delivered in conformity with the specifications and properly installed to the satisfaction of the concerned authority at ORGI at Sewa Bhawan, R.K. Puram, New Delhi.
 - vii) Items are expected to be supplied and installed within one month from the date of work contract/ award.
 - viii) 90% Payment would be released after supply & fixing of all items as mentioned in annexure to the satisfaction of Competent Authority. The remaining 10% of the total cost shall be paid after 12 months from the date of completion of work.
 - ix) No interest will be payable for the 10% amount retained towards “performance Security”. In the event of non-providing of after sale service, the Performance Security shall be forfeited.
 - x) The Bidder should not have been black listed by any Central Govt. / State Govt Office etc. If found to have declared black listed by any Govt. office, the EMD deposited shall be forfeited and the quotation shall be rejected.
 - xi) EMD of successful Bidder(s) shall be returned after retention of 10% of total cost / bill amount towards “performance security”.
 - xii) EMD of unsuccessful Bidders shall be returned as promptly as possible as but not later than 14.01.2010.
 - xiii) If Successful Bidder(s) awarded the work contract refuses to take up the specified job or violate the other terms & conditions his/their deposited EMD shall be forfeited.
 - xiv) The tender document can also be obtained from the official website of office of RGI at www.censusindia.gov.in.
4. This office reserves the right to reject any or all quotations without assigning any reason.

(Purnendu Kant)
Under Secretary

To

(As per list)